

PURCHASE ORDER

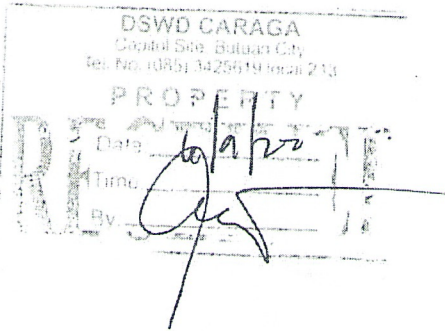
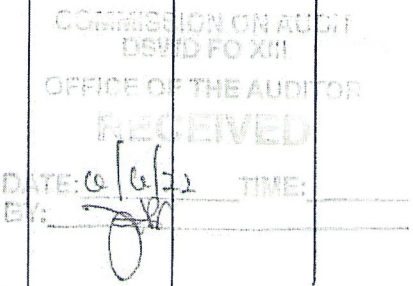
Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: PHILCOPY CORPORATION	Purchase Order No.: 22-05-0662
Address: Unit 4 Cinderella Arcade North Montilla Blvd., Brgy Ong Yiu, Butuan City	Date: 2022-05-30
TIN: 000-169-318-016	Mode of Procurement: Direct Contracting
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: As Per Book Schedule After Receipt of Approved P.O. Within 30 Working Days After the Inspection and Acceptance Report is received
Date of Delivery: _____	Payment Term: _____

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	cart	Toner TK-5275K	11.00	9,975.00	109,725.00

"Office Supplies: PURCHASE OF PRINTER INKS FOR RESO OF FORMS FOR STS ODETTE PAY OUTS CHARGE"

(Total Amount in Words)	ONE HUNDRED NINE THOUSAND SEVEN HUNDRED TWENTY-FIVE PESOS ONLY	TOTAL	109,725.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____ Very truly yours, _____

Signature Over Printed Name of Supplier: **ETHEL N. MARCELO**
Date: **06/04/22**

Signature Over Printed Name of Authorized Official: **RAMEL F. JAMEN**
Designation: **OIC Regional Director**

Fund Cluster: W	DV No.: 22-05-5427 Date: _____
Fund Available: _____	ORS/BURS No.: 22-06-5509 Date: _____
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit: GRETCHEN FERNANDEZ ESCALA	Source of Funds: 101
	UACS Code: 029902000
	Responsibility Center: 00016-01-01-01-03
	Amount: P 109,725

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.
** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **

BIDS AND AWARDS COMMITTEE (BAC)

BAC Resolution No. _____

WHEREAS, the Department of Social Welfare and Development (DSWD) – Procurement Section through DSWD Funds, intends to apply the sum of **One Hundred Nine Thousand Seven hundred Twenty Five Pesos (PhP 109,725)** being the Approved Budget of the Contract (ABC) for the "**PURCHASE OF PRINTER INKS FOR RESO OF FORMS FOR STS ODETTE PAY OUTS CHARGE TO PRINTING**"(purpose) under Purchase Request (PR) Number **22-05-1016**. The approved copy of Purchase Request (PR) hereto attached, marked as **Annex "A"** and made integral part hereof;

WHEREAS, Direct Contracting was used in this undertaking as indicated in the approved Supplemental/Annual Procurement Plan (APP) of the Department pursuant to Section 50 (Direct Contracting) of the 2016 Revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 (RA 9184), also known as Government Procurement Report Act (GPRA);

WHEREAS, the Procurement Section resorted to Direct Contracting as mode of procurement by sending the RFQ No. 22-03-0598 to the **exclusive dealer or manufacturer**. The Certification of exclusive distributorship and submitted service quotation are hereto attached, marked as **Annex "B"** and **"C"**, respectively, and are made integral parts hereof;

WHEREAS, the procurement of genuine parts and the repair & preventive maintenance by specific dealership are critical to maintain certain standards and it will guarantee to its performance especially for vehicle under the warranty period.

WHEREAS, within the set deadline on 12:00 P.M. (time) of _____ (date), One (1) was received by the BAC, through the BAC Secretariat, to wit:

1. PHILCOPY CORPORATION(Name of Service Provider / Supplier)

Pursuant to Annex H of the 2016 IRR of RA No. 9184 in Direct Contracting, "BAC shall prepare the RFQ or pro-forma invoice together with the terms and conditions of sale, and shall send the same to the identified direct supplier and Simplified negotiations on the terms and conditions of the contract may be conducted by the BAC to ensure that the supplier is technically, legally and financially capable to deliver the goods at the most advantageous price and contract for the Government". The quotation/RFQ received is hereto attached, marked as **Annex "D"**, and made integral part hereof;

NOW, THEREFORE, in view of the foregoing and on the basis of the documents presented, the BAC resolves, as it is hereby resolved, to recommend to the HOPE to award of contract for "**PURCHASE OF PRINTER INKS FOR RESO OF FORMS FOR STS ODETTE PAY OUTS CHARGE TO PRINTING**" (purpose) to **PHILCOPY CORPORATION** (Name of Supplier) for having the Single Calculated and Responsive Quotation. The total contract cost is **PhP 109,725.00** (contract amount), inclusive of all applicable taxes.

Done on the May (date) day of 26th, 2022 (Month/ Year) at Butuan City, Philippines.

JEAN PAUL PARAJES
BAC Chairperson

JESSIE CATHERINE ARANAS
BAC Vice Chairman

MELANIE G. JUAN
BAC Member

ALDIE MAY A. ANDOY
BAC Member

MARY CHILL L. MOMO
BAC Member

APPROVED:

RAMEL F. JAMEN
Head of Procuring Entity – DSWD Caraga Region