

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: BUTUAN GRAND PALACE HOTEL	Purchase Order No.: 23-08-1318
Address: Capitol Drive Butuan City	Date: 2023-08-11
TIN: 264-682-709-000	Mode of Procurement: Lease of Real Property and Venue
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.


Place of Delivery: Butuan City	Delivery Term: <i>As per book schedule after receipt of Approved PO</i>
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received


#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	2 meals and 2 Snacks without Billeting	35.00	800.00	28,000.00
2	LOT	Venue Rental	1.00	5,250.00	5,250.00
"Catering Services: Social Technology Expo 2023"					
(Total Amount in Words) THIRTY-THREE THOUSAND TWO HUNDRED FIFTY PESOS ONLY				TOTAL	33,250.00

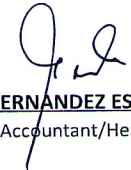
COMMISSION ON AUDIT
D SWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
DATE: **8/17/2023** TIME: _____
BY: _____

ACCOUNTING SECTION
RECEIVED
8/15/2023
1:00 PM

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

CHRYL A. REYES
Signature Over Printed Name of Supplier
Date: **8-16-23**

Very truly yours,

MARI-FLOR A. DOLLAGA-LIBANG
Signature Over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: **101**
Fund Available: _____

GRETCHEN FERNANDEZ ESCALA
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

DV No.: **23-08-10483** Date: _____
ORS/BURS No.: **23-08-10941** Date: _____
Source of Funds: **101**
UACS Code: **5029903000**
Responsibility Center: **0006-01-03**
Amount: **₱ 33,250**

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

**** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 ****