

PURCHASE ORDERDepartment of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: LCA GARDEN INN AND CATERING SERVICES		Purchase Order No.: 23-03-0279			
Address: CARRASCAL, SURIGAO DEL SUR		Date: 2023-03-15			
TIN: 192-962-593-000		Mode of Procurement: NP Small Value Procurement			
PhilGEPS No.: _____					
Gentlemen Please furnish this office the following articles subject to the terms and conditions contained herein.					
Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City		Delivery Term: As Per Book Schedule After Receipt of Approved P.O.			
Date of Delivery: _____		Payment Term: As Per Billing			
#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	3 Meals and 2 Snacks with Billeting for 2 days	30.00	1,800.00	108,000.00
2	PAX	1 Meal and 1 Snack w/o billeting	30.00	400.00	12,000.00
<div style="text-align: center;"> COMMISSION ON AUDIT DSWD FO XIII OFFICE OF THE AUDITOR RECEIVED DATE: <u>3/23/2023</u> TIME: _____ BY: <u>[Signature]</u> </div>					
"Catering Service: De-stressing/Respite Care activity for HFG Staff, CY 2023"					
(Total Amount in Words)		ONE HUNDRED TWENTY THOUSAND PESOS ONLY		TOTAL	120,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:		Very truly yours,			
<u>Leopoldo F. Eliot M</u> Signature Over Printed Name of Supplier <u>3/21/23</u> Date		<u>MARI-FLOR A. DOLAGA-LIBANG</u> Signature Over Printed Name of Authorized Official Regional Director Designation			
Fund Cluster: <u>101</u> Fund Available: _____ <u>GRETCHEN FERNANDEZ ESCALA</u> Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit <u>3/20</u>		DV No.: <u>23-03-2024</u> Date: _____ ORS/BURS No.: <u>23-62-2381</u> Date: _____ Source of Funds: <u>10</u> UACS Code: <u>50101010</u> Responsibility Center: <u>4001-01-0010</u> Amount: <u>120,000</u>			

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A. 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.