

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <b>FAST TECH COMPUTER PARTS AND ACCESSORIES SHOP</b>	Purchase Order No.: <b>23-04-0609</b>
Address: <b>BUTUAN CITY</b>	Date: <b>2023-04-26</b>
TIN: <b>708-896-741-000</b>	Mode of Procurement: <b>Shopping</b>
PhilGEPS No.: _____	

**Gentlemen**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>DSWD Caraga Regional Office, Capitol Site, Butuan City</b>	Delivery Term: <b>Within 30 Calendar Days After Receipt of Approved P.O.</b>
Date of Delivery: _____	Payment Term: <b>Within 30 Working Days After the Inspection and Acceptance Report is received</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	UNIT	Multimedia Projector Please see attached specification - Acer X1223HP Projector	1.00	28,800.00	28,800.00

ACCOUNTING SECTION  
Date: 4/27/23  
By: [Signature]

COMMISSION ON AUDIT  
REGIONAL OFFICE OF THE AUDITOR  
**RECEIVED**  
5/2/2023  
[Signature]

"Equipment: For RRP-CFW Use"

(Total Amount in Words)	<b>TWENTY-EIGHT THOUSAND EIGHT HUNDRED PESOS ONLY</b>	<b>TOTAL</b>	<b>28,800.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: **Mark Anthony T. Enate**  
Fast tech computers  
Manager  
09566444425  
Signature Over Printed Name of Supplier  
Date: 04-28-23

Very truly yours,  
**MARI-FLORES A. DOLLAGA-LIBANG**  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: <u>14</u>	DV No.: <u>23-04-4346</u> Date: _____
Fund Available: _____	ORS/BURS No.: <u>23-04-4922</u> Date: _____
<b>GRETCHEN FERNANDEZ ESCALA</b> Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Source of Funds: <u>61</u>
	UACS Code: <u>5020321000</u>
	Responsibility Center: <u>0006-01-01-00</u>
	Amount: <u>₱ 28,800</u>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*