

PURCHASE ORDER

Appendix 61

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: L & C TRAVEL AND TOURS SERVICES	Purchase Order No.: 23-05-0673
Address: 507 1st Street, Basic Home, Baan KM 3 Butuan City	Date: 2023-05-08
TIN: 264-749-246-00003	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.:	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: As Per Book Schedule After Receipt of Approved P.O.
Date of Delivery:	Payment Term: As Per Billing

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	UNIT	Van Rental From Butuan City to Surigao City Vice Versa - 1	3.00	7,000.00	21,000.00
2	DAY/S	Van Rental From Butuan City to Surigao City Vice Versa - 1	3.00	7,000.00	21,000.00

**COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED**

DATE: 5/12/2023 TIME: 4:55
BY: [Signature]

[Handwritten notes and signature]

"Van Rental: Supplemental re: Caring for the Carers; Promoting Mental Health and well being for DSWD Field Office Caraga Crisis Intervention Section Social Workers."

(Total Amount in Words)	FOURTY-TWO THOUSAND PESOS ONLY	TOTAL	42,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:	Very truly yours,
<u>[Signature]</u> SHERYL B. GARCIA Signature Over Printed Name of Supplier Date: <u>5/11/2023</u>	<u>[Signature]</u> MARI-FLOR A. DELA LAGA-LIBANG Signature Over Printed Name of Authorized Official Regional Director Designation

Fund Cluster: <u>101</u>	DV No.: <u>23-05-14923</u> Date:
Fund Available:	ORS/BURS No.: <u>23-05-5727</u> Date:
<u>[Signature]</u> GRETCHEN FERNANDEZ ESCALA Signature Over Printed Name of Chief Accountant/Lead of Accounting Division/Unit	Source of Funds: <u>101</u>
	JACS Code: <u>5029905003</u>
	Responsibility Center: <u>00016-01-01-01-03</u>
	Amount: <u>P 42,000</u>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **