

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: **L & C TRAVEL AND TOURS SERVICES**
 Address: **507 1st Street, Basic Home, Baan KM 3 Butuan City**
 TIN: **264-749-246-00003**
 PhilGEPS No.: _____

Purchase Order No.: **23-05-0743**
 Date: **2023-05-22**
 Mode of Procurement: **NP Small Value Procurement**

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: **DSWD Caraga Regional Office, Capitol Site, Butuan City**
 Delivery Term: **As Per Book Schedule After Receipt of Approved P.O.**
 Payment Term: **As Per Billing**

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	van	Van Rental from Butuan City to Surigao City and Vice versa - 2 days	4.00	7,000.00	56,000.00
TOTAL					56,000.00

**COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED**

DATE: 5/31/23 TIME: _____
 BY: [Signature]

": Van Rental: 2nd Quarter RMDC CY 2023 cum Orientation on Strengthening Mental Fitness and Emotional Wellness"

(Total Amount in Words) **FIFTY-SIX THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____
 Signature Over Printed Name of Supplier
 Date: 5/29/23

Very truly yours,
MARI-FLORA DOLLAGA-LIBANG
 Signature Over Printed Name of Authorized Official
 Regional Director
 Designation

Fund Cluster: 101
 Fund Available: _____
GRETCHEN FERNANDEZ ESCALA
 Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

DV No.: 23-05-0502 Date: _____
 ORS/BURS No.: 23-05-0160 Date: _____
 Source of Funds: 101
 UACS Code: 002940009
 Responsibility Center: 0000-01-05
 Amount: 56,000.00

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you may text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **