

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

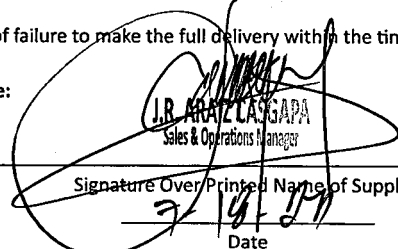
Supplier Name: <b>BUTUAN GRAND PALACE HOTEL</b>	Purchase Order No.: <b>23-06-0866</b>
Address: <b>Capitol Drive Butuan City</b>	Date: <b>2023-06-06</b>
TIN: <b>264-682-709-000</b>	Mode of Procurement: <b>NP Small Value Procurement</b>
PhilGEPS No.: _____	


**Gentlemen**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

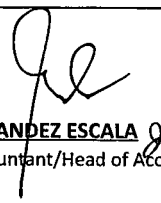
Place of Delivery: <b>Butuan City</b>	Delivery Term: <b>As Per Book Schedule After Receipt of Approved P.O.</b>
Date of Delivery: _____	Payment Term: <b>As Per Billing</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	2 meals and 2 Snacks x 3 meetings	30.00	800.00	72,000.00
2	PAX	1 meal and 2 Snacks x 4 meetings	15.00	500.00	30,000.00
<b>"Catering Services: RJJWC Coordination Meeting and Special Meetings"</b>					
(Total Amount in Words) <b>ONE HUNDRED TWO THOUSAND PESOS ONLY</b>				<b>TOTAL</b>	<b>102,000.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  **J.R. ARANZAS GAPA**  
Sales & Operations Manager  
Signature Over Printed Name of Supplier  
Date: 7/19/23

Very truly yours,  
  
**MARI-FLORA A. DULLAGA-LIBANG**  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: _____	DV No.: <u>23-06-6507</u> Date: <u>6/16/23</u>
Fund Available: _____	ORS/BURS No.: <u>23-07-9144</u> Date: <u>7/18/23</u>
 <b>GRETCHEN FERNANDEZ ESCALA</b> Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Source of Funds: <u>TF</u>
	UACS Code: <u>502750300</u>
	Responsibility Center: <u>RJJWC</u>
	Amount: <u>102,000.00</u>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

**\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\***

**COMMISSION ON AUDIT**  
**DSWD FO XIII**  
**OFFICE OF THE AUDITOR**  
**RECEIVED**

DATE: 7/19/23 TIME: \_\_\_\_\_  
BY: 