

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <b>MID-TOWN COMPUTER AND SERVICES</b>	Purchase Order No.: <b>23-06-0971</b>
Address: <b>Lopez Jaena St., Butuan City</b>	Date: <b>2023-06-19</b>
TIN: <b>929-755-615-000</b>	Mode of Procurement: <b>Shopping</b>
PhilGEPS No.: _____	

**Gentlemen**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>DSWD Caraga Regional Office, Capitol Site, Butuan City</b>	Delivery Term: <b>Within 15 Calendar Days After Receipt of Approved P.O.</b>
Date of Delivery: _____	Payment Term: <b>Within 30 Working Days After the Inspection and Acceptance Report is received</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	HP GT53 ORIGINAL INK BOTTLE 90ML	4.00	316.00	1,264.00
2	PC/S	HP GT52 CYAN Ink Bottle ORIGINAL 90ML	4.00	316.00	1,264.00
3	PC/S	HP GT52 MAGENTA Ink Bottle ORIGINAL 90ML	4.00	316.00	1,264.00
4	PC/S	HP GT52 YELLOW Ink Bottle ORIGINAL 90ML	4.00	316.00	1,264.00

RECEIVED  
6/22/23  
1:10pm

COMMISSION ON AUDIT  
DSWD FO XIII  
OFFICE OF THE AUDITOR  
**RECEIVED**  
DATE: 6/21/23  
BY: [Signature]

"Office Supplies: Common Use Supplies and Equipment (CSE) not available in DBM-PS Supplies under Year 2023 for KC KALAHY CIDSS Implementation and other Purposes"

(Total Amount in Words) **FIVE THOUSAND FIFTY-SIX PESOS ONLY** **TOTAL** **5,056.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]  
Signature Over Printed Name of Supplier  
**FELIX TWAGNER**  
Date: 6-26-23

Very truly yours,  
[Signature]  
**MARI-FLOR A. DOLLAGA-LIBANG**  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: 02  
Fund Available: \_\_\_\_\_  
[Signature]  
**GRETCHEN FERNANDEZ ESCALA**  
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit  
Date: 6/23

DV No.: 23-06-7201 Date: 6/19/23  
ORS/BURS No.: 23-04-7887 Date: 6/22  
Source of Funds: KC-62P  
UACS Code: 2023010W  
Responsibility Center: 00016-01-010202  
Amount: 5,056.00

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*