

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: KIMSON COMMERCIAL	Purchase Order No.: 23-07-1120
Address: R. Calo St. Butuan City	Date: 2023-07-07
TIN: _____	Mode of Procurement: Shopping
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: Within 30 Calendar Days After Receipt of Approved P.O.
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	REAM/S	Bond Paper (Substance 24 - 80GSM, A4)	20.00	235.00	4,700.00
2	ROLL/S	Masking Tape 48mm	200.00	50.00	10,000.00
3	BOX	Crayons 16 colors	150.00	25.00	3,750.00
4	PC/S	Manila Paper	2000.00	3.50	7,000.00

RECEIVED
 DATE: 7/11/23
 TIME: 3:08 pm
 BY: _____

COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
 DATE: 7/13/23 TIME: _____
 BY: [Signature]

"Training Supplies: MATERIALS FOR MUNICIPAL TRAINING OF TRAINERS ON THE CONDUCT OF PARTICIPATORY BARANGAY DEVELOPMENT PLANNING"

(Total Amount in Words) **TWENTY-FIVE THOUSAND FOUR HUNDRED FIFTY PESOS ONLY** **TOTAL 25,450.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]
Elisa M. Cervantes
 Signature Over Printed Name of Supplier
7-12-2023
 Date

Very truly yours,
[Signature]
MARI-FLOR A. DOLAGA-LIBANG
 Signature Over Printed Name of Authorized Official
 Regional Director
 Designation

Fund Cluster: 02
 Fund Available: _____
[Signature]
GRETCHEN FERNANDEZ ESCALA
 Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit
7/11

DV No.: 23-07-8559 Date: 7/8/23
 ORS/BURS No.: 23-07-9025 Date: 7/11/23
 Source of Funds: KC-WB
 UACS Code: 502030100
 Responsibility Center: 00016-01-01-02-02
 Amount: ₱ 25,450.00

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **