

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: COMPANERO COMMERCIAL	Purchase Order No.: 23-07-1121
Address: Lopez Jaena St., Butuan City, Agusan del Norte	Date: 2023-07-07
TIN: _____	Mode of Procurement: Shopping
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: Within 30 Calendar Days After Receipt of Approved P.O.
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	Cartolina Paper (Assorted Color) Light colors	400.00	5.50	2,200.00
2	BOX	Envelope (Expanding, Kraftboard, Legal size)	30.00	1,450.00	43,500.00
3	BOX	Marker (for whiteboard - Black)	50.00	300.00	15,000.00
4	BOX	Marker (for Whiteboard) Blue	20.00	300.00	6,000.00
5	BOX	Marker (for Whiteboard) Red	20.00	300.00	6,000.00
6	BOX	Marker (Permanent, Bullet type, black)	185.00	300.00	55,500.00
7	BOX	Marker (Permanent, Bullet type, blue)	60.00	300.00	18,000.00
8	PC/S	Ballpoint Pen (Black)	2800.00	5.50	15,400.00
9	PC/S	Pencil Lead with eraser	100.00	5.00	500.00
10	ROLL/S	Transparent Tape (48mm x 50m)	19.00	45.00	855.00
11	PC/S	Scissors	15.00	50.00	750.00
12	PC/S	Meta Cards (Cartolina) size: half of A4 (assorted colors) yellow, neon orange, light blue, light pink, mint green or any light colors)	10000.00	1.00	10,000.00
13	BOX	CANON LAID Paper Short	7.00	875.00	6,125.00
14	PC/S	ID Holder ID JACKET (PORTRAIT)	2800.00	7.00	19,600.00
15	PC/S	Lanyard	2800.00	6.00	16,800.00

ACCOUNTING SECTION
RECEIVED
7/20/23
9:05 pm

COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
DATE: 7/20/23 TIME: _____
BY: _____

"Training Supplies: MATERIALS FOR MUNICIPAL TRAINING OF TRAINERS ON THE CONDUCT OF PARTICIPATORY BARANGAY DEVELOPMENT PLANNING"

(Total Amount in Words) **TWO HUNDRED SIXTEEN THOUSAND TWO HUNDRED THIRTY PESOS ONLY** TOTAL **216,230.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *[Signature]*
JANICE RAMOS
Signature Over Printed Name of Supplier
Date: **7/24/23**

Very truly yours,
[Signature]
MARI-FLOR A. DOLLAGA-LIBANG
Signature Over Printed Name of Authorized Official
Regional Director

Fund Cluster: **02**
Fund Available: _____
[Signature]
GRETCHEN FERNANDEZ ESCALA
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit
Date: **7/20**

OV No.: **23-07-8560** Date: **7/8/23**
ORS/BURS No.: **23-07-9824** Date: **7/20**
Source of Funds: **KC-WB**
UACS Code: **570201W**
Responsibility Center: **00016-01-01-02-02**
Amount: **216,230.00**

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **