

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: DSWD EMPLOYEES MULTI PURPOSE COOPERATIVE IN CARAGA (DEMPPC)	Purchase Order No.: 23-09-1462
Address: DSWD Field Office Mabini St. Brgy. Dagohoy, Butuan City	Date: 2023-09-05
TIN: 005-625-46-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: After the receipt of final and approved lay-out or design
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	1 Meal and 1 Snack	33.00	400.00	13,200.00

ACCOUNTING SECTION
RECEIVED
DATE: 9/15/23
TIME: 4:25 PM
BY: _____

COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
DATE: 9/18/23
BY: _____

"Catering Services: COA Entrance Conference Meals and Snacks"

(Total Amount in Words) **THIRTEEN THOUSAND TWO HUNDRED PESOS ONLY** TOTAL **13,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

[Signature]
PALIP NOY A. ANOS
Signature Over Printed Name of Supplier
Date: **9-15-23**

[Signature]
MARI- FLOR A. DOLLAGA- LIBANG
Signature Over Printed Name of Authorized Official
Designation: **Regional Director**

Fund Cluster: **101**
Fund Available: _____
[Signature]
GRETCHEN FERNANDEZ ESCALA
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

DV No.: **23-09-11890** Date: _____
ORS/BURS No.: **23-09-12720** Date: _____
Source of Funds: **101**
UACS Code: **502990000**
Responsibility Center: **00016-01-05**
Amount: **₱ 13,200**

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **