

**Department of Social Welfare and Development - Field Office Caraga**  
**Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20	Procurement of Commonly-Used Supplies and Equipment (DBM-PS)	5020301002	Various FO Caraga ODSUs	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Quarterly	N/A	N/A	N/A	Regular Agency Fund (0100)	8355597.51	8,355,597.51	0	Please see attached APP-CSE 2024
20	Procurement of Apparels/Clothing- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	337900	337,900.00	0	See consolidated PPMP
20	Procurement of Apparels/Clothing- RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	363300	363,300.00	0	See consolidated PPMP
20	Procurement of Cooking Supplies and Materials for HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	116600	116,600.00	0	See consolidated PPMP
20	Procurement of Cooking Supplies and Materials for RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	210000	210,000.00	0	See consolidated PPMP
20	Procurement of Drugs and Medical Supplies- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	101700	101,700.00	0	See consolidated PPMP
20	Procurement of Educational Supplies- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	30839	30,839.00	0	See consolidated PPMP
20	Procurement of Educational Supplies- RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	108000	108,000.00	0	See consolidated PPMP
20	Procurement of Electrical Supplies and Materials- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	52750	52,750.00	0	See consolidated PPMP
20	Procurement of Electrical Supplies and Materials- RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	34882.68	34882.68	0	See consolidated PPMP
20	Procurement of Food Supplies - RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2989353.25	2,989,353.25	0	See consolidated PPMP
20	Procurement of Food Supplies for HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2067900	2,067,900.00	0	See consolidated PPMP
20	Procurement of Fuels, Oil and Lubricants- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	100000	100,000.00	0	See consolidated PPMP
20	Procurement of Furnitures and Fixtures- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	80557.72	80,557.72	0	See consolidated PPMP
20	Procurement of Ink and Toner	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	5632195	5,632,195.00	0	See consolidated PPMP
20	Procurement of Livelihood Supplies for RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	40000	40,000.00	0	See consolidated PPMP
20	Procurement of Medical/Therapeutic Supplies- RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	275999.96	275,999.96	0	See consolidated PPMP
20	Procurement of Office Supplies - FO	5020399000	FO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	857765.34	857,765.34	0	See consolidated PPMP
20	Procurement of Office Supplies- RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	4450	4,450.00	0	See consolidated PPMP
20	Procurement of Office Supplies- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	57100	57,100.00	0	See consolidated PPMP
20	Procurement of Other Supplies and Materials- RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	741239.02	741,239.02	0	See consolidated PPMP
20	Procurement of Other Supplies and Materials- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	304570	304,570.00	0	See consolidated PPMP
20	Procurement of Repair and Maintenance - Building	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	110000	110,000.00	0	See consolidated PPMP
20	Procurement of Testing Materials - HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	13500	13,500.00	0	See consolidated PPMP

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20	Procurement of Toiletries - RRCY	5020399000	RRCY	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	234380	234,380.00	0	See consolidated PPMP
20	Procurement of Toiletries- HFG	5020399000	HFG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	35100	35,100.00	0	See consolidated PPMP
20	Procurement of Semi-Expendable ICT Supplies / Materials	5020321099	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2189490	2,189,490.00	0	See consolidated PPMP
20	Procurement of Advertisement and Printing (Various ODSUs)	5029901000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	4649450	4,649,450.00	0	See consolidated PPMP
20	Procurement of Apparels/Clothing-HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	337900	337,900.00	0	See consolidated PPMP
20	Procurement of Apparels/Clothing-RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	363300	363,300.00	0	See consolidated PPMP
20	Procurement of Board and Lodging - Various 4Ps Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	8627910	8,627,910.00	0	See consolidated PPMP
20	Procurement of Board and Lodging - Various DRMD Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	1288900	1,288,900.00	0	See consolidated PPMP
20	Procurement of Board and Lodging - Various KC Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	600000	600,000.00	0	See consolidated PPMP
20	Procurement of Board and Lodging - Various PPD Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	384050	384,050.00	0	See consolidated PPMP
20	Procurement of Board and Lodging - Various PromSD Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	906600	906,600.00	0	See consolidated PPMP
20	Procurement of Board and Lodging - Various PSD Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	6971600	6,971,600.00	0	See consolidated PPMP
20	Procurement of Building Disinfection	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	70000	70,000.00	0	See consolidated PPMP
20	Procurement of Catering Services for Various FO Activities	5020305000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	27068656	27,068,656.00	0	See consolidated PPMP
20	Procurement of Cooking Supplies and Materials for HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	116600	116,600.00	0	See consolidated PPMP
20	Procurement of Cooking Supplies and Materials for RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	210000	210,000.00	0	See consolidated PPMP
20	Procurement of Desktop Computers	5060405003	Various FO Caraga ODSUs	Public Bidding	First Quarter	First Quarter	First Quarter	First Quarter	Regular Agency Fund (0100)	1620000	0	1,620,000.00	See consolidated PPMP
20	Procurement of Drinking Water	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	60000	60,000.00	0	See consolidated PPMP
20	Procurement of Drugs and Medical Supplies- HFG	5020307000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	101700	101,700.00	0	See consolidated PPMP
20	Procurement of Drugs, Medicines	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	392000	392,000.00	0	See consolidated PPMP
20	Procurement of DSWD Red Vest	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	39000	39,000.00	0	See consolidated PPMP
20	Procurement of Educational Supplies-HFG	5020301002	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	30839	30,839.00	0	See consolidated PPMP
20	Procurement of Educational Supplies-RRCY	5020301002	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	108000	108,000.00	0	See consolidated PPMP
20	Procurement of Electrical Supplies	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	49500	49,500.00	0	See consolidated PPMP
20	Procurement of Electrical Supplies and Materials-HFG	5020301002	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	52750	52,750.00	0	See consolidated PPMP
20	Procurement of Electrical Supplies and Materials-RRCY	5020301002	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	34882.68	34,882.68	0	See consolidated PPMP

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20	Procurement of Equipment - CO	5060405002	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	571800	571,800.00	0	See consolidated PPMP
20	Procurement of Family Food packs(for FO and Satellite Offices)	5020305000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	22308000	22,308,000.00	0	See consolidated PPMP
20	Procurement of Food Supplies - RRCY	5020305000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2989353.25	2,989,353.25	0	See consolidated PPMP
20	Procurement of Food Supplies for HFG	5020305000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2067900	2,067,900.00	0	See consolidated PPMP
20	Procurement of Freight and Handling	5029904000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	529200	529,200.00	0	See consolidated PPMP
20	Procurement of Fuel, Oil and Lubricants	5020309000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	4142576	4,142,576.00	0	See consolidated PPMP
20	Procurement of Fuels, Oil and Lubricants-HFG	5020309000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	100000	100,000.00	0	See consolidated PPMP
20	Procurement of Furnitures and Fixtures	5020322001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	3585300	3,585,300.00	0	See consolidated PPMP
20	Procurement of Furnitures and Fixtures-HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	80557.72	80,557.72	0	See consolidated PPMP
20	Procurement of ICT Equipment - CO	5060405003	Various FO Caraga ODSUs	Public Bidding	First Quarter	First Quarter	First Quarter	First Quarter	Regular Agency Fund (0100)	9362391.15	0	9,362,391.15	See consolidated PPMP
20	Procurement of Ink and Toner	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	5632195	5,632,195.00	0	See consolidated PPMP
20	Procurement of Internet Subscription	5020503000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	9368053.33	9,368,053.33	0	See consolidated PPMP
20	Procurement of Janitorial Services	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	380000	380,000.00	0	See consolidated PPMP
20	Procurement of Laptops	5060405003	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	First Quarter	First Quarter	First Quarter	First Quarter	1200000	0	1,200,000.00	See consolidated PPMP
20	Procurement of LED Wall with audio system	5060405003	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Second Quarter	Second Quarter	Second Quarter	Regular Agency Fund (0100)	2500000	0	2,500,000.00	See consolidated PPMP
20	Procurement of Livelihood Supplies for RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	40000	40,000.00	0	See consolidated PPMP
20	Procurement of Medical/Therapeutic Supplies- RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	275999.96	275,999.96	0	See consolidated PPMP
20	Office Rental	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2171040	2,171,040.00	0	See consolidated PPMP
20	Procurement of Office Supplies	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	1990415.34	1,990,415.34	0	See consolidated PPMP
20	Procurement of Office Supplies for Training Activities	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	829135.6	829,135.60	0	See consolidated PPMP
20	Procurement of Office Supplies-RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	4450	4,450.00	0	See consolidated PPMP
20	Procurement of Office Supplies-HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	57100	57,100.00	0	See consolidated PPMP
20	Procurement of Other Supplies and Materials- HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	304570	304,570.00	0	See consolidated PPMP
20	Procurement of Other Supplies and Materials- RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	741239.02	741,239.02	0	See consolidated PPMP
20	Provision of Milk Feeding - SFP	5020305000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	11400000	11,400,000.00	0	See consolidated PPMP
20	Procurement of Raised Floor System	5020301001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	267398	267,398.00	0	See consolidated PPMP

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20	Repair & Maintenance - Bulding	5021304001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	100000	100,000.00	0	See consolidated PPMP
20	Repair & Maintenance - ICT Equipment	5021322000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	1564968	1,564,968.00	0	See consolidated PPMP
20	Repair & Maintenance - Motor Vehicle	5021321000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	899999.96	899,999.96	0	See consolidated PPMP
20	Repair & Maintenance - Office Equipment	5021321000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	111999.93	111,999.93	0	See consolidated PPMP
20	Procurement of Repair and Maintenance - Building	5021304001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	110000	110,000.00	0	See consolidated PPMP
20	Repair of ceiling works at KC Office, Lumilihok Building	5021304001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	400000	400,000.00	0	See consolidated PPMP
20	Procurement of Security Services (Various ODSUs)	5021203000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	5302000	5,302,000.00	0	See consolidated PPMP
20	Procurement of Semi-Expendable Equipment	5020321000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	499000	499,000.00	0	See consolidated PPMP
20	Procurement of Semi-Expendable ICT Supplies/Equipment	5020301001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	7254662	7,254,662.00	0	See consolidated PPMP
20	Procurement of Software Subscription	5029907001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	2700416.48	2,700,416.48	0	See consolidated PPMP
20	Procurement of Testing Materials - HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	13500	13,500.00	0	See consolidated PPMP
20	Procurement of Toiletries - RRCY	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	234380	234,380.00	0	See consolidated PPMP
20	Procurement of Toiletries- HFG	5020399000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	35100	35,100.00	0	See consolidated PPMP
20	Procurement of Transpo and Delivery Services	5029904000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	5575000	5,575,000.00	0	See consolidated PPMP
20	Vehicle Rental for Various FO Activities	5029904000	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	6642005	6,642,005.00	0	See consolidated PPMP
20	Venue Rental for Various FO Activities	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	950700	950,700.00	0	See consolidated PPMP
20	Warehouse Rental	5029905001	Various FO Caraga ODSUs	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (0100)	10742892	10,742,892.00	0	See consolidated PPMP
<b>TOTAL</b>										<b>205,564,104.90</b>	<b>190,881,713.75</b>	<b>14,882,391.15</b>	

Prepared by:

  
**JOHN LEONARDO**  
 B.C. Secretariat  
 Date: 2024-01-25

Certified Funds Available / Certified Appropriate Funds Available:

  
**RYAN RAMONTE**  
 Budget Officer  
 Date: 1-25-24

Approved by:

**MARI-FLOR A. DOLLAGA-LIBANG**  
 Head of Office/Agency

Date: 2 For the Regional Director:

  
**TRISTAN C. TELEN, PhD. MA, REB**  
 Director III / ARDA

26 JAN 2024

APP-CSE 2024 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Department/Bureau/Office: Department of Social Welfare and Development  
Region: Caraga Region  
Address: R. Palma Street, Capitol Site  
Butuan City 8600

Agency Code/UACS: 20  
Organization Type: National Government Agency

Contact Person:  
Position:  
E-mail:  
Telephone/Mobile Nos:

Ramil M. Taculod  
Head, Procurement Section  
procurement.focrg@dswd.gov.ph  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																											
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																											
1	1.21.91601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	1	1	2	4	203.84	1	1	1	3	152.88	1	1	2	4	203.84	1	1	1	3	152.88	14	50.96		
2	1.21.91601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	230	23	206	459	207,174.24	35	180	25	240	108,326.40	225	1	205	431	194,536.16	45	195	0	240	108,326.40	1370	451.36		
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
4	60.1.21413-CB-P02	CLEARBOOK, Legal size	box	0	0	24	24	923.52	0	0	20	20	769.60	0	0	20	20	769.60	0	0	0	0	0.00	64	38.48		
5	60.1.21534-ER-P01	ERASER, plastic/rubber	piece	90	0	0	90	842.40	0	0	1	1	9.36	80	1	0	81	758.16	0	0	1	1	9.36	173	9.36		
6	60.1.21524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	85	55	186	306	7,956.00	5	135	15	155	4,030.00	145	15	95	255	6,630.00	5	85	15	105	2,730.00	821	26.00		
7	60.1.21524-SP-G04	SIGN PEN, Fine Tip, Black	piece	80	28	900	1008	45,077.76	0	81	810	891	39,845.52	80	0	790	870	38,906.40	0	80	710	790	35,328.80	3559	44.72		
8	60.1.21524-SP-G07	SIGN PEN, Medium Tip, Black	piece	5	8	95	108	6,177.60	5	6	55	66	3,775.20	35	5	55	95	5,434.00	5	5	55	65	3,718.00	334	57.20		
9	60.1.21524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	80	50	121	251	6,526.00	0	130	0	130	3,380.00	110	10	80	200	5,200.00	0	80	0	80	2,080.00	661	26.00		
10	60.1.21524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	3	820	823	36,804.56	0	0	800	800	35,776.00	0	0	700	700	31,304.00	0	0	700	700	31,304.00	3023	44.72		
11	60.1.21524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	3	70	73	4,175.60	0	0	50	50	2,860.00	8	0	50	58	3,317.60	0	0	50	50	2,860.00	231	57.20		
12	60.1.21524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	2	2	52.00	0	0	0	0	0.00	2	0	0	2	52.00	0	0	0	0	0.00	4	26.00		
13	60.1.21524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	10	10	457.60	0	0	0	0	0.00	0	10	0	10	457.60	0	0	0	0	0.00	20	45.76		
14	60.1.21524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	2	5	7	400.40	0	2	0	2	114.40	0	0	0	0	0.00	0	0	0	0	0.00	9	57.20		
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
21	47.1.31812-AF-A01	AIR FRESHENER	can	92	0	115	207	18,083.52	1	90	20	111	9,696.96	92	5	10	107	9,347.52	1	90	0	91	7,949.76	516	87.36		
22	47.1.31604-BR-S01	BROOM (Walls Tambo)	piece	1	10	2	13	1,662.96	0	10	0	10	1,279.20	0	10	0	10	1,279.20	0	0	0	0	0.00	33	127.92		
24	47.1.31829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	2	5	10	17	760.24	1	0	0	1	44.72	1	2	0	3	134.16	1	0	0	1	44.72	22	44.72		
25	47.1.31805-CL-P01	CLEANSER, Scouring Powder	can	1	0	0	1	36.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	36.00		
26	47.1.31811-DE-B02	DETERGENT BAR	bar	1	250	0	251	2,349.36	1	0	0	1	9.36	251	0	0	251	2,349.36	1	0	0	1	9.36	504	9.36		
27	47.1.31811-DE-P02	DETERGENT POWDER, all purpose	pouch	2	0	0	2	176.80	1	0	0	1	88.40	2	0	0	2	176.80	1	0	0	1	88.40	6	88.40		
28	47.1.31803-DS-A01	DISINFECTANT SPRAY	can	93	0	95	188	28,350.40	1	90	0	91	13,722.80	91	5	90	186	28,048.80	0	90	0	90	13,572.00	555	150.80		
29	47.1.31601-OU-P01	DUST PAN	piece	2	10	52	64	2,995.20	0	0	50	50	2,340.00	0	0	80	60	2,808.00	0	0	50	50	2,340.00	224	46.80		
31	47.1.31830-FC-A01	FURNITURE CLEANER	can	2	0	0	2	453.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	226.72		
32	73.1.01612-HS-L01	HAND SOAP, liquid	bottle	91	0	148	237	10,179.15	1	90	51	142	6,098.90	91	3	141	235	10,093.25	1	90	51	142	6,098.90	756	42.95		
33	47.1.21804-MP-B01	MOP BUCKET	unit	1	0	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,288.00		
34	47.1.31613-MP-H02	MOPHANDLE, heavy duty	piece	2	25	1	28	3,756.48	0	0	0	0	0.00	25	0	0	25	3,354.00	0	0	0	0	0.00	53	134.16		
35	47.1.31619-MP-R01	MOPHEAD, made of rayon	piece	2	30	0	32	3,649.28	0	0	0	0	0.00	30	0	0	30	3,421.20	0	0	0	0	0.00	62	114.04		
36	47.1.31501-RG-C01	RAGS	kilo	1	30	85	96	5,491.20	0	0	80	60	3,432.00	0	0	50	50	2,860.00	0	0	50	50	2,860.00	256	57.20		
38	47.1.21701-TB-P04	TRASHBAG, XXL size	pack/roll	1	20	0	21	2,730.00	1	0	0	1	130.00	1	0	0	1	130.00	1	0	0	1	130.00	24	130.00		
39	47.1.21701-TB-P05	TRASHBAG, Large size	pack/roll	0	20	80	80	4,742.40	0	0	50	50	2,964.00	0	10	50	60	3,556.80	0	0	30	30	1,778.40	220	59.28		
40	47.1.21701-TB-P06	TRASHBAG, XL size	pack/roll	0	20	0	20	1,851.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	92.56		
41	47.1.21702-WB-P01	WASTEBASKET	piece	6	0	10	16	698.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	43.68		
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
42	1.2.171.703-SI-P01	INK, for stamp pad	bottle	50	2	27	27	842.40	10	30	20	60	1,872.00	10	0	50	60	1,872.00	10	0	20	30	936.00	177	31.20		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>FIRE FIGHTING EQUIPMENT</b>																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	15	0	15	20,982.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	1,398.80	
<b>FLAG OR ACCESSORIES</b>																										
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	5	0	5	1,424.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	284.84	
<b>FURNITURE AND FURNISHINGS</b>																										
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	150	0	0	150	56,316.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150	375.44	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
51	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	1	0	10	11	176.00	0	0	0	0	0.00	0	5	0	5	80.00	0	0	0	0	0.00	16	16.00	
53	44101807-CA-C01	CALCULATOR, Compact	unit	46	0	101	147	42,194.88	0	0	80	80	22,963.20	20	0	100	120	34,444.80	0	0	80	80	22,963.20	427	287.04	
55	44122105-BF-C01	CLIP, backfold, 19mm	box	10	17	80	107	1,001.52	10	5	82	77	720.72	10	5	56	71	664.56	10	5	56	71	664.56	326	9.36	
56	44122105-BF-C02	CLIP, backfold, 25mm	box	25	8	68	101	1,575.60	20	5	56	81	1,263.60	20	5	56	81	1,263.60	10	5	56	71	1,107.60	334	15.60	
57	44122105-BF-C03	CLIP, backfold, 32mm	box	70	8	102	180	4,867.20	20	50	55	125	3,380.00	65	5	100	170	4,596.80	10	50	55	115	3,109.60	590	27.04	
58	44122105-BF-C04	CLIP, backfold, 50mm	box	100	5	152	257	15,502.24	25	50	106	181	10,917.92	70	5	150	225	13,572.00	10	50	56	116	6,997.12	779	60.32	
59	44121801-CT-R02	CORRECTION TAPE	piece	677	47	67	791	5,120.23	647	27	32	706	6,140.16	642	27	30	699	6,029.97	641	27	30	698	6,019.94	494	11.53	
50	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	33	0	5	38	1,205.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	38	31.72	
51	44111515-DF-B01	DATA FILE BOX	piece	100	0	9	109	8,414.80	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	139	77.20	
52	44122011-DF-F01	DATA FOLDER	piece	3	0	0	3	205.92	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	33	68.64	
54	44121506-EN-D01	ENVELOPE, Documentary, A4	box	1	0	2	3	2,520.96	0	0	0	0	0.00	0	0	1	1	840.32	0	0	0	0	0.00	4	840.32	
55	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	3	3	4	10	10,784.80	3	3	3	9	9,706.32	3	3	3	9	9,706.32	3	3	3	9	9,706.32	37	1,078.48	
56	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	8	52	102	162	222,730.56	1	0	100	101	138,862.88	9	1	50	60	82,492.80	1	0	50	51	70,118.88	374	1,374.88	
58	44121506-EN-M02	ENVELOPE, Mailing	box	15	0	19	34	15,876.64	0	10	5	15	7,004.40	5	10	10	25	11,674.00	10	0	20	30	14,008.80	104	466.96	
500	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	1	0	1	2	24.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	12.33	
501	44122118-FA-P01	FASTENER	box	228	15	330	571	54,039.44	17	225	77	319	30,190.16	227	16	62	305	28,865.20	241	228	75	542	51,234.88	1737	94.64	
502	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	1	0	1	2	170.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	85.20	
506	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	2	2	617.76	2	1	1	4	1,235.52	1	1	1	3	926.64	1	1	1	3	926.64	12	308.88	
507	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	1	1	187.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	187.54	
508	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	1	1	238.57	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	238.57	
509	44122027-FO-P01	FOLDER, pressboard	box	0	0	13	13	12,384.32	0	0	7	7	6,668.48	0	0	7	7	6,668.48	0	0	5	5	4,763.20	32	952.64	
511	44122011-FO-T04	FOLDER with tab, Legal	pack	1	3	0	4	1,709.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	427.44	
514	44121716-MA-F01	MARKER, Fluorescent	set	110	5	111	226	9,636.64	10	80	100	190	8,101.60	1	0	180	181	7,717.84	1	0	100	101	4,306.64	698	42.64	
515	44121708-MP-B01	MARKER, Permanent, Black	piece	40	10	184	234	3,650.40	10	30	150	190	2,964.00	2	0	130	132	2,059.20	0	0	150	150	2,340.00	706	15.60	
516	44121708-MP-B02	MARKER, Permanent, Blue	piece	10	0	189	179	2,792.40	10	0	150	160	2,496.00	2	0	100	102	1,591.20	0	0	150	150	2,340.00	591	15.60	
517	44121708-MP-B03	MARKER, Permanent, Red	piece	1	0	2	3	46.80	0	0	0	0	0.00	3	0	0	3	46.80	0	0	0	0	0.00	6	15.60	
518	44121708-MW-B01	MARKER, Whiteboard, Black	piece	35	10	126	171	1,778.40	0	30	100	130	1,352.00	2	0	130	132	1,372.80	0	0	100	100	1,040.00	533	10.40	
519	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	119	119	1,237.60	0	0	100	100	1,040.00	2	0	100	102	1,060.80	0	0	100	100	1,040.00	421	10.40	
520	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	7	7	72.80	0	0	0	0	0.00	2	0	0	2	20.80	0	0	0	0	0.00	9	10.40	
521	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	71	25	39	135	1,263.60	71	10	17	98	917.28	71	10	10	91	851.76	61	10	10	81	758.16	405	9.36	
522	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	71	29	40	140	3,348.80	71	10	30	111	2,655.12	71	10	10	91	2,176.72	61	10	10	81	1,937.52	423	23.92	
525	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	34	10	47	91	3,785.60	0	30	5	35	1,456.00	33	0	30	63	2,620.80	0	30	0	30	1,248.00	219	41.60	
526	44121619-PS-M01	PENCIL SHARPENER	piece	16	0	3	19	4,050.80	0	0	0	0	0.00	1	2	0	3	639.60	0	0	0	0	0.00	22	213.20	
529	44122101-RU-B01	RUBBER BAND No. 18	box	31	0	1	32	5,291.52	31	0	0	31	5,126.16	31	0	0	31	5,126.16	31	0	0	31	5,126.16	125	165.36	
530	44121905-SP-F01	STAMP PAD, felt	piece	81	0	13	94	4,008.16	20	0	2	22	938.08	30	0	0	30	1,279.20	0	0	0	0	0.00	146	42.64	
531	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	61	0	116	177	7,363.20	0	0	50	50	2,080.00	12	0	50	62	2,579.20	0	0	100	100	4,160.00	389	41.60	
532	44121615-ST-S01	STAPLER, standard type	piece	50	0	111	161	23,441.60	0	0	100	100	14,560.00	30	0	100	130	18,928.00	0	0	150	150	21,840.00	541	145.60	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
133 44121615-ST-B01 STAPLER, heavy duty (binder)	unit	0	0	2	2	1,909.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	954.72	1,909.44
134 44121613-SR-P02 STAPLE REMOVER, plier-type	piece	1	0	102	103	4,927.52	0	0	100	100	4,784.00	0	0	100	100	4,784.00	0	0	0	0	0.00	303	47.84	14,495.36
135 44121605-TD-T01 TAPE DISPENSER, table top	piece	0	0	3	3	234.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	78.00	234.00

**PAPER MATERIALS AND PRODUCTS**

136 1-4111525-CA-A01 CARTOLINA, assorted colors	pack	10	0	103	113	10,224.24	5	0	50	55	4,976.40	5	3	50	58	5,247.84	5	3	50	58	5,247.84	284	90.48	25,699.84
144 1-4111514-NP-S02 NOTEPAD, stick-on, 50mm x 76mm	pad	11	0	82	93	3,675.36	0	0	84	84	3,319.68	0	0	54	54	2,134.08	0	0	54	54	2,134.08	285	39.52	11,265.60
145 1-4111514-NP-S04 NOTEPAD, stick-on, 76mm x 100mm	pad	81	0	2	83	5,265.52	0	70	4	74	4,694.56	0	0	74	74	4,694.56	0	0	74	74	4,694.56	305	63.44	19,348.80
146 1-4111514-NP-S03 NOTEPAD, stick-on, 76mm x 76mm	pad	80	0	12	92	5,549.44	0	70	4	74	4,463.68	0	10	74	84	5,066.88	0	10	74	84	5,066.88	334	60.32	20,144.32
147 1-4111514-NB-S02 STENO NOTEBOOK	piece	0	0	75	75	1,794.00	0	0	55	55	1,315.60	0	0	54	54	1,291.68	0	0	54	54	1,291.68	238	23.92	5,695.20
148 1-4111507-PP-M01 PAPER, MULTICOPY A4	ream	963	620	3412	4995	898,700.40	550	1400	980	2930	527,165.60	1084	15	2500	3599	647,532.08	1084	15	2500	3599	647,532.08	15123	179.92	2,720,936.64
149 1-4111507-PP-M02 PAPER, MULTICOPY LEGAL	ream	50	500	554	1104	233,076.48	380	460	174	1014	214,075.68	40	0	44	84	17,734.08	40	0	44	84	17,734.08	2286	211.12	482,620.80
150 1-4111507-PP-C01 PAPER, MULTIPURPOSE A4	ream	0	0	356	356	58,127.68	0	0	311	311	50,780.08	0	0	211	211	34,452.08	0	0	211	211	34,452.08	1089	163.28	177,811.20
151 1-4111507-PP-C02 PAPER, MULTIPURPOSE LEGAL	ream	675	53	1087	1815	335,992.80	0	675	7	682	126,251.84	675	8	1082	1765	326,736.80	675	8	1082	1765	326,736.80	6027	185.12	1,115,712.00
154 1-4111531-RE-B01 RECORD BOOK, 300 PAGES	book	0	0	0	0	4,076.80	0	0	50	50	3,058.00	0	5	51	56	4,076.80	0	5	51	56	4,076.80	221	72.80	16,088.80
155 1-4111531-RE-B02 RECORD BOOK, 500 PAGES	book	52	0	0	58	6,092.32	0	30	8	36	3,781.44	1	0	6	7	735.28	1	0	6	7	735.28	108	105.04	11,344.00

**PERFUMES OR COLOGNES OR FRAGRANCES**

158 53131626-HS-S01 HAND SANITIZER	bottle	1	1	51	53	4,630.08	1	1	31	33	2,882.88	1	1	31	33	2,882.88	1	1	31	33	2,882.88	152	87.36	13,278.72
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**PESTICIDES OR PEST REPELLENTS**

159 10191509-IR-A01 INSECTICIDE	can	45	0	46	91	23,470.72	0	45	1	46	11,864.32	0	45	1	46	11,864.32	0	45	1	46	11,864.32	229	257.92	59,063.68
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**PRINTED PUBLICATIONS**

160 55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PRO	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	37.21	0	0	0	0	0.00	1	37.21	37.21
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**PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)**

6 44103105-EP-B17 INK CARTRIDGE, EPSON C13T664100 (T6641),	cart	0	0	258	258	59,830.20	0	0	153	153	35,480.70	3	5	153	161	37,335.90	0	0	153	153	35,480.70	725	231.90	168,121.80
7 44103105-EP-C17 INK CARTRIDGE, EPSON C13T664200 (T6642),	cart	0	0	63	63	15,258.60	0	0	53	53	12,836.60	3	8	53	62	15,016.40	0	0	53	53	12,836.60	231	242.20	55,948.20
8 44103105-EP-H17 INK CARTRIDGE, EPSON C13T664300 (T6643),	cart	0	0	63	63	15,258.60	0	0	53	53	12,836.60	3	5	53	61	14,774.20	0	0	53	53	12,836.60	230	242.20	55,706.00
9 44103105-EP-Y17 INK CARTRIDGE, EPSON C13T664400 (T6644),	cart	0	0	63	63	15,258.60	0	0	53	53	12,836.60	3	5	53	61	14,774.20	0	0	53	53	12,836.60	230	242.20	55,706.00

**SOFTWARE**

**PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

A. TOTAL	P	7,899,597.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	789,599.70
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	
D. GRAND TOTAL (A + B + C)	P	8,359,597.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
LEONARDO  
PAC Secretariat

Date Prepared: 2024.01.24

Certified Funds Available / Certified Appropriate Funds Available:

  
RYAN V. MONTE  
Accountant / Budget Officer

1.25.2024

Approved by:

MARI-FLOR A. DOLLAGA-LIBANG  
Head of Office/Agency

2

For the Regional Director:

TRISTAN C. TELEN, PhD. MA, REB

Director III / ARDA 2 6 JAN 2024