

Date: 11 MARCH 2024

NOTICE OF VACANCY

We wish to inform you that the Department of Social Welfare and Development (DSWD) Field Office Caraga has **two (2)** vacant **Contract of Service** position with details as follows:

Office: REGIONAL ICT MANAGEMENT SECTION/ POLICY AND PLANS DIVISION

COMPUTER PROGRAMMER III

Item number : N/A
Designation : Software Quality Engineer
Compensation : SG 18 (Php 46,725.00)
Place of Assignment: DSWD Field Office Caraga

PREFERRED QUALIFICATIONS:

Education : Bachelor's Degree in Information Technology, Computer Science, or a related field
Training : Eight (8) hours of relevant training
Experience : 2+ years of experience in web application testing
Eligibility : None required but having eligibility is an advantage

JOB DESCRIPTION:

The Computer Programmer III shall perform the functions of a Software Quality Engineer who shall be responsible for ensuring the quality, reliability, and performance of the digital solutions developed by the DSWD. This includes designing and executing comprehensive testing strategies, identifying and addressing software issues, and collaborating with various stakeholders to enhance the overall quality of the software. The Software Quality Engineer plays a critical role in the organization's digital transformation efforts by ensuring the digital solutions meet the highest standards of quality, ultimate benefiting millions of Filipinos and fostering a more resilient and connected society.

Functions and Responsibilities:

1. Develop and implement comprehensive testing strategies for web and mobile applications, including functional, performance, integration, and usability testing.
2. Design, write, and execute test cases and test scripts to validate software functionality and performance against requirements.
3. Identify, document, and track software defects and issues, working closely with developers to ensure timely resolution.
4. Collaborate with the development team and stakeholders to ensure that software requirements are well-defined and testable.
5. Establish and maintain software quality assurance best practices and processes, including test automation, continuous integration, and continuous delivery

6. Monitor software performance and conduct root cause analysis of issues to recommend and implement improvements
7. Participate in agile development processes, including sprint planning, reviews, and retrospectives, to ensure continuous improvement of software quality.
8. Stay up-to-date with emerging trends, tools, and technologies in software quality assurance and testing to maintain the organization's competitive edge.

Applicants should be guided by the following **Criteria for Evaluation**:

• Education (E)	25%
• Training (T)	10%
• Experience (E)	25%
• Initial Qualifying Test (IQT)	10%
• Special Exam (Technical)	15%
• Interview	10%
• IPCR or any related Performance Assessment Review	5%
Total	100%

Initial Shortlisting: Obtain 75% or 45 points of the maximum total score of ETE

Second Shortlisting: Top Five Highest rating but overall rating should not less than 80%

Interested and qualified applicants may submit their application through <https://caraga-iris.dswd.gov.ph/>, with the complete scanned copies of the following documents below **on or before March 18, 2024**.

1. Application letter addressed to Regional Director Mari-Flor A. Dollaga-Libang;
2. .PDF file of duly filled out notarized **Personal Data Sheet** with affixed signature and passport size ID picture (Civil Service Form No. 212, Revised 2017 which can be downloaded at <https://tinyurl.com/cscform212r2017>);
3. .PDF file of duly filled out **Work Experience Sheet** which can be downloaded at <https://tinyurl.com/cscform212r2017>;
4. Authenticated copy of Transcript of Records or equivalent;
5. Authenticated copy of certificate of eligibility/rating/license (*if applicable*);
6. Copy of Certificate of relevant trainings and seminars attended (*if indicated in the PDS*); and
7. Copy of duly signed Individual Performance Contract Rating/Summary of Rating Performance Contract Assessment or equivalent (*if with work experience*).


*******IMPORTANT REMINDERS*******

- a. All applications shall **ONLY** be submitted through the above-mentioned link.
- b. Files should be in a PDF/PNG/JPEG (ensure that it is clear and readable). If you have multiple pages/photos for one requirement, you may use this link (<https://combinepdf.com/>) for combining documents.
- c. Requests for extension of submission and application with incomplete documents shall not be entertained.
- d. All communications pertaining to your application shall be sent via text/e-mail.

All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, region, ethnicity, social status, class, political affiliation, or other similar factors/personal

circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

For inquiries, please call Human Resource Planning and Performance Management Section through the telephone number (085) 303-8620 local 114 or send us your queries through <https://caraga-iris.dswd.gov.ph/>.


GENELYN P. MARTURILLAS

Administrative Officer V

Human Resource Planning & Performance Management Section - Head