

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: RINOGRAPHIX PRINTSHOP ENTERPRISE	Purchase Order No.: 23-12-2298
Address: South Montilla Blvd., Butuan City	Date: 2023-12-27
TIN: 903-900-466-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.



Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: After the receipt of final and approved lay-out or design
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	Sintra Board Sintra Boards with Portable, Adjustable, Folding Aluminum Black Easel Stand featuring SLP Logos; Sintra Boards - Matted - 24 inches x 24 inches - One side print Easel Stand - Portable, Adjustable, Folding - Black	16.00	1,152.00	18,432.00
		"Advocacy Materials: Production of SLP Information, Education, and Communication Materials(charged to advertising materials)"			
(Total Amount in Words)		EIGHTEEN THOUSAND FOUR HUNDRED THIRTY-TWO PESOS ONLY	TOTAL	18,432.00	

COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
DATE: 1/11/24 TIME: _____
BY: [Signature]

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Very truly yours,

 Signature Over Printed Name of Supplier <u>1-5-24</u> Date	 MARI-FLOR A. DULLAGA-LIBANG Signature Over Printed Name of Authorized Official Regional Director Designation
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Fund Cluster: _____	DV No.: <u>23-20649</u> Date: <u>12/27/23</u>
Fund Available: _____	ORS/BURS No.: <u>23-1290700</u> Date: <u>12/27/23</u>
 GRETCHEN FERNANDEZ ESCALA Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Source of Funds: <u>101</u>
<u>1/3/24</u>	UACS Code: <u>502990101</u>
	Responsibility Center: <u>0001601-01-02-01</u>
	Amount: <u>18,432</u>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

**** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 ****