

PURCHASE ORDER
 Department of Social Welfare & Development
 Field Office Region XIII Caraga

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| Supplier: ALMONT HOTEL AND INLAND RESORT Address: JC Aquino Butuan City TIN : PhilGEPS Registration No.: Gentlemen: | P.O. No. : 24-02-0195 Date : 2024-03-04 Mode of Procurement : NP Small Value Procurement |
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Please furnish this Office the following articles subject to the terms and conditions contained herein:

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| Place of Delivery : DSWS Caraga Regional Office, Capitol Site, Butuan City Date of Delivery : March 11-15, 2024 | Delivery Term : 5 Days Payment Term : Within 30 Working Days After Receipt of SOA and list of guests with billeting if applicable. |
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| Stock/Property No. | Unit | Description | Quantity | Unit Cost | TOTAL |
|--|------|---|----------|-----------|------------|
| 1 | pax | 3 Meals and 2 Snacks with Billeting (Day 1) | 10 | 2,600.00 | 26,000.00 |
| 2 | pax | 1 Meal and 1 Snack with Billeting (Day 1) | 50 | 1,900.00 | 95,000.00 |
| 3 | pax | 3 Meals and 2 Snacks with Billeting (Day 2-4) | 60 | 2,600.00 | 468,000.00 |
| 4 | pax | 2 Meals and 1 Snack (Day 5) | 60 | 700.00 | 42,000.00 |
| MENU: | | | | | |
| March 11, 2024 - Day 1: | | | | | |
| BREAKFAST: Sunny Side-up, Chicken Tocino, Banana, Coffee, Rice | | | | | |
| AM SNACK: Chicken Sandwich with Chips, Iced Tea | | | | | |
| LUNCH: Crab & Corn Soup, Beef Picadillo, Fried Chicken, Grilled Chicken Ceasar Salad, Rice, Mango Sago, Softdrinks | | | | | |
| PM SNACK: Pica-pica/Chips, Juice | | | | | |
| DINNER: Tinolang Isda, Slow Roast Beef Caldereta, Grilled Tuna in Native Suace, Pinakbet Ilocos(use chicken or beef), Assorted Fruits, Softdrinks | | | | | |
| <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> COMMISSION ON AUDIT REGIONAL OFFICE OF THE AUDITOR RECEIVED DATE: 3/12/24 TIME: BY: </div> | | | | | |
| "Catering Services: Reorientation on Compliance and Management Audit for the IAS and FO IAU Personnel" | | | | | |

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|-------------------------|--|-------|------------|
| (Total Amount in Words) | SIX HUNDRED THIRTY-ONE THOUSAND PESOS ONLY | TOTAL | 631,000.00 |
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **SARAH BALEN**
 Signature over Printed Name of Supplier
 Date: **03/06/24**

Very truly yours, **MARI-FLORA A. DOLLAGA-LIBANG**
 Signature over Printed Name of Authorized Official
 Regional Director
 Designation

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| Fund Cluster : 101 Funds Available : 101 GRETCHEN F. ESCALA Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit Date: 3/5 | DV No. : 24-02-0501 Date: _____ ORS/BURS No. : 24-03-2016 Date: _____ Source of Funds: PI UACS Code: 3020001000 Responsibility Center: 00010-01-05 Amount: 631,000.00 |
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