

### PURCHASE ORDER

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <b>EPBLISS RESORT</b>	Purchase Order No.: <b>24-05-0762</b>
Address: <b>Malinao, General Luna, SDN</b>	Date: <b>2024-05-16</b>
TIN: <b>903-099-685-00000</b>	Mode of Procurement: <b>NP Small Value Procurement</b>
PhilGEPS No.: _____	

**Gentlemen**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>Surigao del Norte</b>	Delivery Term: <b>Within 15 Working Days After Receipt of Approved P.O.</b>
Date of Delivery: <b>July, 2024</b>	Payment Term: <b>Within 30 Working Days After the Inspection and Acceptance Report is received</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	3 Meals and 2 Snacks with Billeting for 2 days	58.00	2,600.00	301,600.00
2	PAX	2 meals and 2 Snacks without Billeting	58.00	950.00	55,100.00
Please see attached food menu					
<i>"Catering Services: Regional Social Pension Unit (RSPU) Staff Teambuilding Activity"</i>					

(Total Amount in Words) **THREE HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED PESOS ONLY** TOTAL / **356,700.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *EPBLISS RESORT*  
*RICHENA PALER*  
Signature Over Printed Name of Supplier  
Date: 5/31/24

Very truly yours,  
*MARI-FLORES DOMAGA-LIBANG*  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: <u>101</u>	DV No.: <u>24-05-0762</u>	Date: <u>05/31/24</u>
Fund Available: <u>101</u>	ORS/BURS No.: <u>24-05-2057</u>	Date: <u>05/31/24</u>
	Source of Funds: <u>101</u>	
	UACS Code: <u>508-0-0000</u>	
	Responsibility Center: <u>0000-01-01-01-04-02</u>	
	Amount: <u>356,700.00</u>	
<u><i>GRETCHEN FERNANDEZ ESCALA</i></u> Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit Date: <u>5/31</u>		

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you may text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559

**COMMISSION ON AUDIT**  
**REGIONAL OFFICE**  
**OFFICE OF THE AUDITOR**  
**RECEIVED**

DATE: 06/05/2024 TIME: \_\_\_\_\_  
BY: *[Signature]*