

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: VISTAPRINTS DIGITAL PRINTING SERVICES	Purchase Order No.: 24-09-1570
Address: P-1, Taguibo, Butuan City	Date: 2024-09-13
TIN: 340-778-487-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: Within 15 Working Days After Receipt of Approved P.O.
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	Plaque (Medium, Material - Acrylic, Height - 9 inches) - Acrylic plaque with wooden base (5mm thi	73.00	650.00	47,450.00
2	PC/S	Plaque (Medium, Material - Acrylic, Height - 9 inches) - Acrylic plaque with wooden base (5mm thi	80.00	650.00	52,000.00

COLLECTED FOR AUDIT
 OFFICE OF THE AUDITOR
RECEIVED
 DATE: 9/23/2024 TIME: _____
 BY: [Signature]

" : REGIONAL SOCIAL PENSION PROGRAM IMPLEMENTATION REVIEW WITH LGU PARTNERS 2024_plaque"

(Total Amount in Words)	NINETY-NINE THOUSAND FOUR HUNDRED FIFTY PESOS ONLY	TOTAL	99,450.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Very truly yours,

Chelsea [Signature] **MARI-FLOR A. DOLLAGA-LIBANG**
 Signature Over Printed Name of Supplier Signature Over Printed Name of Authorized Official
9/23/2024 Regional Director
 Date Designation

Fund-Cluster: <u>60</u>	DV No.: <u>24-09-14919</u> Date: <u>9/19/24</u>
Fund Available: _____	ORS/BURS No.: <u>24-09-14919</u> Date: <u>9/19/24</u>
GRETCHEN FERNANDEZ ESCALA	Source of Funds: <u>602</u>
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	UACS Code: <u>5020201000</u>
<u>9/20</u>	Responsibility Center: <u>00214-01-01-01-04-02</u>
	Amount: <u>99,450</u>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **