

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region VII - CARAGA

24-09-1482

Supplier Name: ALBION BEACH RESORT	Purchase Order No.: 24 09 1482
Address: Brgy. Dinao, Surigao City	Date: 2024 09 05
TIN: 000 737 636-001	Mode of Procurement: HP Small Value Procurement
PROJECT'S Ac: <i>2024-10-112</i>	

Requester: _____
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: Surigao City
Delivery Term: Within the day of the specified date of conduct

Date of Delivery: Nov. 5-8, 2024
Payment Term: Within 30 working days after receipt of SOA and list of guest with billings (if applicable)

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	1 Meal with Billing (November 5, 2024) (Menu MEAL: 1 Soup; 2 Main Dish (preferably beef, chicken and fish); 1 Side Dish (Vegetable or Noodles); 1 Dessert (sweets or assorted fruits); 1 Rice; 1 Softdrinks, SNACKS: AM (Kakanin), PM (Cakes or Sandwich); Drinks (Fruit Juice) Date of Activity: November 5-8, 2024	9.00	1,470.00	12,780.00
2	PAX	3 Meals and 2 Snacks with Billing (November 6, 2024) (Menu MEAL: 1 Soup; 2 Main Dish (preferably beef, chicken and fish); 1 Side Dish (Vegetable or Noodles); 1 Dessert (sweets or assorted fruits); 1 Rice; 1 Softdrinks; SNACKS: AM (Kakanin), PM (Cakes or Sandwich); Drinks (Fruit Juice) Date of Activity: November 5-8, 2024	9.00	2,500.00	22,500.00
3	PAX	2 Meals and 2 Snacks with Billing (November 6, 2024) (Menu MEAL: 1 Soup; 2 Main Dish (preferably beef, chicken and fish); 1 Side Dish (Vegetable or Noodles); 1 Dessert (sweets or assorted fruits); 1 Rice; 1 Softdrinks, SNACKS: AM (Kakanin), PM (Cakes or Sandwich); Drinks (Fruit Juice) Date of Activity: November 5-8, 2024	35.00	2,200.00	77,000.00
4	PAX	3 Meals and 2 Snacks with Billing (November 7, 2024) (Menu MEAL: 1 Soup; 2 Main Dish (preferably beef, chicken and fish); 1 Side Dish (Vegetable or Noodles); 1 Dessert (sweets or assorted fruits); 1 Rice; 1 Softdrinks; SNACKS: AM (Kakanin), PM (Cakes or Sandwich); Drinks (Fruit Juice) Date of Activity: November 5-8, 2024	44.00	2,500.00	110,000.00
5	PAX	2 Meals and 1 Snack (November 8, 2024) (Menu MEAL: 1 Soup; 2 Main Dish (preferably beef, chicken and fish); 1 Side Dish (Vegetable or Noodles); 1 Dessert (sweets or assorted fruits); 1 Rice; 1 Softdrinks; SNACKS: AM (Kakanin), PM (Cakes or Sandwich); Drinks (Fruit Juice) Date of Activity: November 5-8, 2024	44.00	1,020.00	44,880.00
Menu: 2 main dish, 1 side dish, dessert/fruits, softdrinks, rice, snacks with drinks					
(Total Amount in Words)			"Catering Services: Roll-out Training on Wash and Learn (Batch 2)"		
			TWO HUNDRED SIXTY-SEVEN THOUSAND ONE HUNDRED SIXTY PESOS ONLY		
				TOTAL	267,160.00

COMMISSION ON AUDIT
DSWD DO XII
OFFICE OF THE AUDITOR
RECEIVED
DATE: 10/7/2024
BY: *[Signature]*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *[Signature]* Very truly yours, *[Signature]*
Signature Over Printed Name of Supplier: **MARI FLOR A. DOLLAGA-LIBANG**
Date: **Oct 4, 2024**
Signature Over Printed Name of Authorized Official: **MARI FLOR A. DOLLAGA-LIBANG**
Date: **Oct 4, 2024**
Designation: **Regional Director**

Fund Cluster: **101**
Fund Available: **101**
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit: **GRETCHEN FERNANDEZ ESCALA**
Date: **9/20**
DV No.: **24-09-1482** Date: **09/05/2024**
ORS/BURS No.: **24-09-1482** Date: **09/05/2024**
Source of Funds: **101**
UACS Code: **802024000**
Responsibility Center: **0000-01-01-01-01**
Amount: **267,160.00**

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Officials and Employees.

** To track your Voucher/Payment you may text in the following PD [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **