

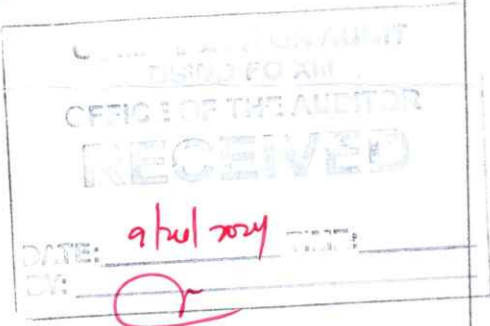
PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: The Potter's House by Chin Yu	Purchase Order No.: 24-09-1588
Address: J. Satorre St., Holy Redeemer, Butuan City	Date: 2024-09-16
TIN: 287-465-176-0000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: After the receipt of final and approved lay-out or design Within 30 Working Days After the Inspection and Acceptance Report is received
Date of Delivery: _____	Payment Term: _____

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	set/s	Sintra Board Launching of Paglambo 3.0 and Gama caraga-sintra boards (for book cover) with foldable stands Specs: -20x20 inches -One sided print only -matted for stand: portable, adjustable, folding aluminum black Easel stand	2.00	1,355.00	2,710.00
					
"Advocacy: SLP Information Education, Communication Materials for 2024"					
(Total Amount in Words) TWO THOUSAND SEVEN HUNDRED TEN PESOS ONLY				TOTAL	2,710.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: *Micaela Andrea G. Galo*
 Signature Over Printed Name of Supplier
 Date: 9/26/24

MARI-FLORA D. DOLLAGA-LIBANG
 Signature Over Printed Name of Authorized Official
 Regional Director
 Designation

Fund Cluster: 601
 Fund Available: _____
Gretchen Fernandez Escala
 Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit
 Date: 9/24

DV No.: 24-09-19011 Date: 9/16/24
 ORS/BURS No.: 24-09-311374 Date: 9/23/24
 Source of Funds: 601
 UACS Code: 502990100
 Responsibility Center: 6004-61-04
 Amount: 2,710

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you may text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **