

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <u>GREGORIA RESIDENCE SPACE RENTAL</u>	Purchase Order No.: <u>24-08-1339</u>
Address: <u>Brgy. 12, Poblacion, Dapa, Surigao del Norte</u>	Date: <u>2024-08-16</u>
TIN: <u>282-940-460-000</u>	Mode of Procurement: <u>Lease of Real Property and Venue</u>
PhilGEPS No.: _____	

Gentlemen  
Please furnish this office the following articles subject to the terms and conditions contained herein.


Place of Delivery: <u>Dapa, SDN</u>	Delivery Term: <u>On the 1st day of the indicated period in the contract</u>
Date of Delivery: <u>September - December 2024</u>	Payment Term: <u>Within 30 days after the receipt of SOA and other required pertaining documents</u>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	MOS.	Office Rental (Office rental for the Month of September - December 2024) - 1	4.00	15,000.00	60,000.00
		"Rent: Office Rental: for Satellite Office in Dapa, Siargao Island, Surigao del Norte (SEPTEMBER - DECEMBER 2024)"			

(Total Amount in Words)	SIXTY THOUSAND PESOS ONLY	TOTAL	60,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

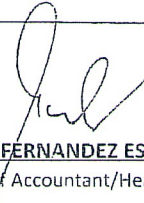
Conforme:

  
GREGORIA D. SASOL  
Signature Over Printed Name of Supplier  
8-30-24  
Date

Very truly yours,



MARI-FLOR A. DOLLAGA-LIBANG  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: _____	
Fund Available: _____	
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit <u>GRETCHEN FERNANDEZ ESCALA</u>	

DV No.: <u>24-08-1339</u>	Date: <u>8/16/2024</u>
ORS/BURS No.: <u>24-08-1339</u>	Date: <u>8/16/2024</u>
Source of Funds: <u>01</u>	
UACS Code: <u>5029905001</u>	
Responsibility Center: <u>00011-0101-02-03</u>	
Amount: <u>60,000</u>	

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you may text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*