

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <b>LIFE AUTO SUPPLY &amp; Hardware, Inc.</b>	Purchase Order No.: <b>24-09-1653</b>
Address: <b>BUTUAN CITY</b>	Date: <b>2024-09-19</b>
TIN: _____	Mode of Procurement: <b>NP Small Value Procurement</b>
PhilGEPS No.: _____	

Gentlemen  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>DSWD Caraga Regional Office, Capitol Site, Butuan City</b>	Delivery Term: <b>Within 15 Working Days After Receipt of Approved P.O.</b>
Date of Delivery: _____	Payment Term: <b>Within 30 Working Days After the Inspection and Acceptance Report is received</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	Battery 11 plates / 12 volts (MOTOLITE MAINTENANCE FREE )	6.00	7,500.00	45,000.00

**COMMISSION ON AUDIT  
DSWD FO XIII  
OFFICE OF THE AUDITOR  
RECEIVED**

DATE: 10/11/24 TIME: \_\_\_\_\_  
BY: [Signature]

": Repair and Maintenance: For Field Office Vehicle Use ( Battery 11 plates/12 volts),(Plate No: P3X082 ; S2T822 ; Z2T483 ; SKD 244 ; P3V788 ; SAB 4410"

(Total Amount in Words) **FOURTY-FIVE THOUSAND PESOS ONLY** **TOTAL** **45,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: \_\_\_\_\_ Very truly yours,  
Signature Over Printed Name of Supplier **For the Regional Director:**  
**MARI-FLOR A. DOLLAGA- LIBANG**  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: \_\_\_\_\_  
Fund Available: \_\_\_\_\_  
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit **GRETCHEN FERNANDEZ ESCALA**  
Director III / ARDA  
DV No.: 24-09-14458 Date: 2024-09-19  
ORS/BURS No.: 24-09-14700 Date: 2024-09-20  
Source of Funds: FUND 101  
UACS Code: 02170601  
Responsibility Center: 00010-07-02-02-01  
Amount: 45,000.00

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*