

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <b>COMPANERO COMMERCIAL</b>	Purchase Order No.: <b>24-10-1914</b>
Address: <b>Lopez Jaena St., Butuan City, Agusan del Norte</b>	Date: <b>2024-10-16</b>
TIN: _____	Mode of Procurement: <b>NP Small Value Procurement</b>
PhilGEPS No.: _____	

**Gentlemen**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>DSWD Caraga Regional Office, Capitol Site, Butuan City</b>	Delivery Term: <b>Within 15 Working Days After Receipt of Approved P.O.</b>
Date of Delivery: _____	Payment Term: <b>Within 30 Working Days After the Inspection and Acceptance Report is received</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	Scissors (barber scissors straight bladed, standard size)	15.00	1,185.00	17,775.00
2	PC/S	Barber Comb (standard size, preferably black color)	25.00	25.00	625.00
3	PC/S	Neck or Face Brush Duster(big, wood/plastic handle)	25.00	140.00	3,500.00
4	PC/S	Stainless labaha (folding manual stainless razor)	25.00	110.00	2,750.00
5	PC/S	Men's Shaver (Single Blade)(high quality)	50.00	100.00	5,000.00
6	BOX	Blade stainless (5 mini pcs/box)	10.00	55.00	550.00
7	PC/S	Lab Gown (barber gown)(BARBER CAPE)	25.00	185.00	4,625.00
8	PC/S	Spray Bottle plastic (500ml)	25.00	50.00	1,250.00
9	pairs	Working Gloves for salon/barber (preferably black and elastic)	25.00	20.00	500.00
10	PC/S	Baby Powder (200 grams)(TALCUM POWDER)	50.00	130.00	6,500.00
11	PC/S	Alcohol (500ml)	50.00	110.00	5,500.00
12	ROLL/S	Tissue Paper (thick)(3 PLY)	50.00	30.00	1,500.00
13	PC/S	Mirror whole body (with stand)	3.00	450.00	1,350.00
14	SET	Clip (barber plastic clips) crocodile clip (6pcs/set)	10.00	175.00	1,750.00

COMMISSION ON AUDIT  
D SWD FO XIII  
OFFICE OF THE AUDITOR  
**RECEIVED**

DATE: 11/5/24 TIME: \_\_\_\_\_  
BY: [Signature]

" : Livelihood Training (Barbering) for residents of Bahay Pag-asa Butuan City"

(Total Amount in Words) **FIFTY-THREE THOUSAND ONE HUNDRED SEVENTY-FIVE PESOS ONLY** **TOTAL** **53,175.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

[Signature]  
JANICE RAMOS VALLEDOR

Signature Over Printed Name of Supplier  
Date: 11/5/24

[Signature]  
**MARI-FLOR A. DOLAGA-LIBANG**

Signature: Over Printed Name of Authorized Official  
Regional Director  
Designation: [Signature]

Fund Cluster: \_\_\_\_\_  
Fund Available: \_\_\_\_\_  
[Signature]  
**GRETCHEN FERNANDEZ ESCALA**  
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit  
Date: 10/25

DV No.: 24-10-16597 Date: 10/16/2024  
ORS/BURS No.: 24-10-16698 Date: 10/21/2024  
Source of Funds: 601  
UACS Code: 8021499000  
Responsibility Center: 00016-01-08  
Amount: 53,175

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*