

PURCHASE ORDER

Department of Social and Welfare and Development:
Field Office Region XIII CARAGA

Supplier Name: SMYLES SIGNAGES MAKING SERVICES	Purchase Order No.: 24-11-2088
Address: JC AQUINO AVE, BUTUAN CITY	Date: 2024-11-25
TIN: 162-387-636-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: _____	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: After the receipt of final and approved lay-out or design
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PC/S	Plaque (10 inches height by 6 inches width)	30.00	1,000.00	30,000.00
2	PC/S	Plaque (7.5 inches height by 5.5 inches width)	28.00	800.00	22,400.00

Handwritten notes and stamps:
 RECEIVED
 DATE: 11/27/24
 BY: [Signature]

COMMISSION ON AUDIT
 DSWD FO XIII
 OFFICE OF THE AUDITOR
RECEIVED
 DATE: 12/04/2024
 BY: [Signature]

"Printing : Regional Forum for Tatak Functional SPs of KALAHI CIDSS in DSWD-FO-Caraga - Plaque"

(Total Amount in Words)	FIFTY-TWO THOUSAND FOUR HUNDRED PESOS ONLY	TOTAL	52,400.00
-------------------------	--	-------	-----------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: **Very truly yours,**

Signature: [Signature] **MARI-FLOR A. DOLAGA-LIBANG**
 Signature: Over Printed Name of Authorized Official
 Designation: **Regional Director**
 Date: 12/4/24

Fund Cluster: _____
 Fund Available: _____

Signature: [Signature] **GRETCHEN FERNANDEZ ESCALA**
 Signature: Over Printed Name of Chief Accountant/Head of Accounting Division/Unit
 Date: 11/28

DV No.: 24-11-18661 Date: 11/25/24
 ORS/BU RS No.: 24-11-18822 Date: 11/27/24
 Source of Funds: **KC-WB**
 UACS Code: **1029902W**
 Responsibility Center: **80016-01-01-02-02**
 Amount: **₱ 52,400.00**

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **