Appendix 60

PURCHASE REQUEST

Entity Name : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT **Fund Cluster:** 1

Office/Section		PR No. : *24-09-2265*		Date: *2024-09-26*	
ICTMU		**Responsibility Center Code :** *20-001-03-00016-01-04-02*			
Stock #	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
1	PC/S	Ergonomic Chair See Attached Specs	15.00	7,000.00	105,000.00
2	UNIT	Water Dispenser (Hot and Cold) See Attached Specs	1.00	8,500.00	8,500.00
3	ASSEMBLY	Table See Attached Specs	2.00	10,000.00	20,000.00
4	SET/S	Office Table with drawers; durable	5.00	17,000.00	85,000.00
5	SET/S	Office Table with drawers (See Attached Specs)	4.00	22,200.00	88,800.00
				Total :	***307,300.00***

BUDGET SECTION RECEIVED DATE: 11/28 TIME: 3:15 BY:

Purpose: *Procurement of Furniture and Fixtures and Equipment*

Requested By:
Signature :
Printed Name : **ELSA A. JAMORA**
Designation Planning Officer IV / PPD Chief

Approved by :
MARI-FLOR A. DOLLAGA-LIBANG
Regional Director
24-09-15003