

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: LIME AND ZEST KITCHEN	Purchase Order No.: 25-02-0037
Address: J. Rosales Avenue, Bayanihan, Butuan City	Date: 2025-02-19
TIN: 249-112-209-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: 201702177206988/6774	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: Butuan City	Delivery Term: Within the day of the specified date of conduct
Date of Delivery: Quarterly	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	1 Meal and 1 Snack 1ST QUARTER	25.00	465.00	11,625.00
2	PAX	1 meal and 2 Snacks 2ND QUARTER	25.00	600.00	15,000.00
3	PAX	1 meal and 2 Snacks 3RD QUARTER	25.00	600.00	15,000.00
4	PAX	1 meal and 2 Snacks 4TH QUARTER	25.00	600.00	15,000.00

Menu: 2 main dish, 1 side dish, dessert/fruits, rice, softdrinks, snacks with drinks

Handwritten notes: march 11, May 9, Aug. 8, Nov. 14

Stamp: COMMISSION ON AUDIT REGIONAL OFFICE OF THE AUDITOR GENERAL BUTUAN CITY
DATE: 2/26/2025
P. 30

Signature: [Handwritten Signature]

(Total Amount in Words) **FIFTY-SIX THOUSAND SIX HUNDRED TWENTY-FIVE PESOS ONLY** TOTAL **56,625.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: **Cristina Lusterio** Signature Over Printed Name of Supplier
Date: **2/26/25**

Very truly yours, **MARI-FLORENTINA A. DOLLAGA-LIBANG** Signature Over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: _____
Fund Available: _____
GRETCHEN FERNANDEZ ESCALA Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

DV No.: **25-02-0541** Date: _____
ORS/BURS No.: **25-02-1615** Date: **2/24**
Source of Funds: **101**
UACS Code: **5029903000**
Responsibility Center: **00016-01-01-01**
Amount: **56,625**

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.
** To track your Voucher/Payment you may text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **