

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: COLUMBIA COMPUTER CENTER INC.	Purchase Order No.: 25-02-0102
Address: NB Building Ochoa Ave., BXU	Date: 2025-02-12
TIN: 003-168-873-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: 41032	

0100 - 02.1028

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: Within 30 Working Days After Receipt of Approved P.O.
Date of Delivery: _____	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	UNIT	Inkjet Printer (3 in 1 Colored) - EPSON L3250	6.00	10,500.00	63,000.00

COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
DATE: *2/12/25*
BY: *[Signature]*

OFFICE OF THE REGIONAL DIRECTOR
Capitol Site, Butuan City
Tel. No. (085) 3425519 local 110
ORD
2/12/25
[Signature]

"Office Equipment: PURCHASE OF ICT SUPPLIES FOR ACCOUNTING USE"

(Total Amount in Words)	SIXTY-THREE THOUSAND PESOS ONLY	TOTAL	63,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

NEIL FRANCIS POCOT
SALES / MARKETING HEAD
Signature Over Printed Name of Supplier
CP#: 09338799974
Date: *2-12-25*

Very truly yours,

For the Regional Director:
TRISTAN C. TEXEN, PH.D. MA, REB
Director III / ARDA

MARI-FLORENTINA A. DOLLAGA-LIBANG
Signature Over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: *101*
Fund Available: _____

DV No.: *25-02-1130* Date: _____
ORS/BURS No.: *2502-1234* Date: _____
Source of Funds: *101*
UACS Code: *5020321024*
Responsibility Center: *06016-01-02-01*
Amount: *63,000*

GRETCHEN FERNANDEZ ESCALA
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **