Appendix 61

## **PURCHASE ORDER**

Department of Social and Welfare and Development

Field Office Region XIII CARAGA Supplier Name: ROBINSONS LAND CORPORATION 25-02-0180 Purchase Order No.: Date: 2025-02-24 Address: J.C. Aquino, Bayanihan, Butuan City **NP Small Value Procurement** TIN: Mode of Procurement: 000-361-376-046 OM - Dn - 241 PhilGEPS No.: 200905372131410451246 Gentlemen Please furnish this office the following articles subject to the terms and conditions contained herein. Within the day of the specified Place of Delivery: **Butuan City** Delivery Term: date of conduct Within 30 Working Days After Date of Delivery: March 18, 2025; May 27, 2025; Aug. 26, 2025; Dec. 12, 2025 Payment Term: the Inspection and Acceptance Report is received Unit Cost **Total Cost** Ħ Quantity Unit Description 700.00 56,000.00 1 PAX 20.00 1 meal and 2 Snacks (Lunch, AM and PM snacks) Menu: 2 main dish, 1 side dish, dessert/fruits, rice, softdrinks, snacks with drinks "Catering Services: 2025 SFP Staff Quarterly Meeting (Q1-Q4))" 56,000.00 TOTAL (Total Amount in Words) FIFTY-SIX THOUSAND PESOS ONLY In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Very truly yours, Conforme: MARI- FLOR A. DOLLAGA- LIBANG Signature Over Printed Name of Authorized Official Name of Supplier Regional Director Designation DV No .: 25 - 62 - 1722 Fund Cluster: ORS/BURS No.: 25-03-2303 Date: 3 5 25 Fund Available: Source of Funds: \_

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

UACS Code: 5029903000

Amount: 56,000

Responsibility Center: 000[6-01-01-01-04-0]

GRETCHEN FERMANDEZ ESCALA

Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

<sup>\*\*</sup> To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*