

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: MYESAINT CATERING SERVICES	Purchase Order No.: 25-03-0288
Address: 407 R. Calo St., Butuan City, Agusan del Norte	Date: 2025-03-10
TIN: 920-418-547-000	Mode of Procurement: NP Small Value Procurement
PhilGEPS No.: 115675	

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Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD Caraga Regional Office, Capitol Site, Butuan City	Delivery Term: Within the day of the specified date of conduct
Date of Delivery: March 24, 2025 and March 28, 2025	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	1 Meal and 1 Snack AM Snack and Lunch	450.00	525.00	236,250.00
2	PAX	1 Meal and 1 Snack PM Snacks and Dinner	450.00	525.00	236,250.00

2 main dish, 1 side dish, rice, dessert and softdrinks

**COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED**

DATE: 3/19/2025 TIME: _____
BY: _____

"Catering Services: DSWD Caraga 74th Anniversary Celebration - Opening and Culmination Program"

(Total Amount in Words)	FOUR HUNDRED SEVENTY-TWO THOUSAND FIVE HUNDRED PESOS ONLY	TOTAL	472,500.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *[Signature]* Very truly yours,
MINI MARY ROSE T. DUMANHUG
Signature Over Printed Name of Supplier
Date: 3/19/2025

[Signature]
MARI- FLOR A. DOLLAGA-LIBANG
Signature Over Printed Name of Authorized Official
Regional Director
Designation: 4

Fund Cluster: _____	DV No.: <u>25-03-0288</u> Date: _____
Fund Available: _____	ORS/BURS No.: <u>25-0-270</u> Date: _____
<u><i>[Signature]</i></u> GRETCHEN FERNANDEZ ESCALA Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Source of Funds: <u>101</u>
	UACS Code: <u>50490300</u>
	Responsibility Center: <u>0006-01-02-03-02</u>
	Amount: <u>472,500.00</u>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **

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