

PURCHASE ORDER

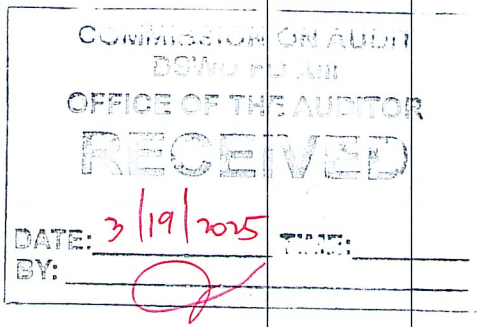
Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: SYCH BUILDING RENTAL / HARRY C. SY	Purchase Order No.: 25-03-0246
Address: T. CALO, LIMAHA, POBLACION (BRGY. 14), BUTUAN CITY	Date: 2025-03-04
TIN: 621-290-507-00000	Mode of Procurement: Lease of Real Property and Venue
PhilGEPS No.: 427810-Red	

Gentlemen

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: Butuan City	Delivery Term: Within the day of the specified date of conduct
Date of Delivery: March to December 2025	Payment Term: Within 30 Working Days After the Inspection and Acceptance Report is received

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	MOS.	Rental (2 Months Advance) - 1	2.00	44,000.00	88,000.00
2	MOS.	Rental (2 Months Deposit) - 1	2.00	44,000.00	88,000.00
3	MOS.	Rental Bodega rental for the Month of April - November 2025) - 1	8.00	44,000.00	352,000.00
<div style="text-align: center;">  </div>					
(Total Amount in Words)		FIVE HUNDRED TWENTY-EIGHT THOUSAND PESOS ONLY			528,000.00
		TOTAL			528,000.00

"Rent: 4Ps Office Space / Bodega Rental for Storing of Records/Files and Office Supplies (January - December 2025)"

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:**Very truly yours,**

Signature Over Printed Name of Supplier

03-19-25

Date

MARI-FLOR A. DOLLAGA- LIBANG

Signature Over Printed Name of Authorized Official

Regional Director

Designation

Fund Cluster: **101**

Fund Available:

DV No.: **25-03-2315**

Date:

ORS/BURS No.: **25-03-277**

Date:

Source of Funds: **101**UACS Code: **5029905001**Responsibility Center: **00016-01-01-02-03**Amount: **528,000.00****GRETCHEN FERNANDEZ ESCALA**

Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

** To track your Voucher/Payment you may text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **

> Integ Business Day

> 158