

PURCHASE ORDER

Department of Social and Welfare and Development
Field Office Region XIII CARAGA

Supplier Name: E.C. COMMERCIAL BUILDING OR EDISA M. CAMAZORA	Purchase Order No.: 25-02-0061
Address: Barreda Street, Barangay Mangagoy	Date: 2025-02-06
TIN:	Mode of Procurement: Lease of Real Property and Venue
PhilGEPS No.: JF5928 - Red	

Gentlemen
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: Bislig City	Delivery Term: On the 1st day of the indicated period in the contract
Date of Delivery: March to December 2025	Payment Term: Within 30 days after the receipt of SOA and other required pertaining documents

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	MOS.	Office Rental APRIL-NOVEMBER	8.00	33,000.00	264,000.00
2	MOS.	Office Rental 2 MONTHS ADVANCE AND 2 MONTHS DEPOSIT	4.00	33,000.00	132,000.00

"Rent: OFFICE RENTAL OF DSWD SO BISLIG CITY, SDS"

(Total Amount in Words)	THREE HUNDRED NINETY-SIX THOUSAND PESOS ONLY	TOTAL	396,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Edisa M. Camazora Signature Over Printed Name of Supplier Date: 3-9-25	Very truly yours, MARI- FLOR A. DOLLAGA- LIBANG Signature Over Printed Name of Authorized Official Regional Director Designation
Fund Cluster: _____ Fund Available: _____ GRETCHEN FERNANDEZ ESCALA Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	DV No.: 25-02-0820 Date: 2/6/25 ORS/BURS No.: 25-00045 Date: 2/11/25 Source of Funds: 101 UACS Code: 50000000 Responsibility Center: 00016-01-0-0000 Amount: 396,000

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.
 ** To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 **