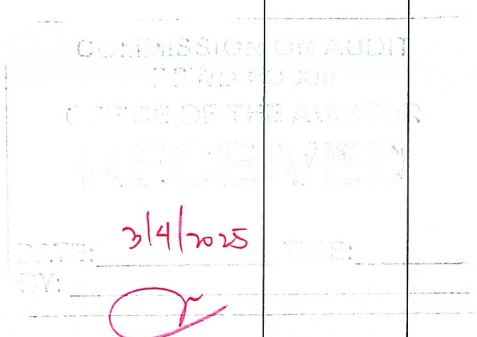


**PURCHASE ORDER**  
 Department of Social and Welfare and Development  
 Field Office Region XIII CARAGA

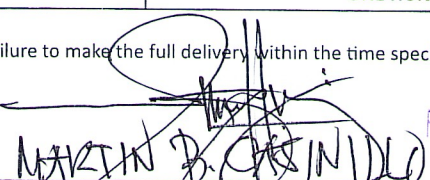
Supplier Name: <b>OLARTE LESSOR</b>	Purchase Order No.: <b>25-02-0044</b>
Address: <b>Dagohoy Street, Butuan City, Agusan del Norte</b>	Date: <b>2025-02-04</b>
TIN: _____	Mode of Procurement: <b>Lease of Real Property and Venue</b>
PhilGEPS No.: _____	

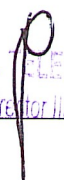
**Gentlemen**  
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>Butuan City</b>	Delivery Term: <b>On the 1st day of the indicated period in the contract</b>
Date of Delivery: <b>March to December 2025</b>	Payment Term: <b>Within 30 days after the receipt of SOA and other required pertaining documents</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	MOS.	Office Rental APRIL-NOVEMBER - 1	8.00	14,000.00	112,000.00
2	MOS.	Office Rental 2 MONTHS ADVANCE (MARCH,DECEMBER) 2 MONTHS DEPOSIT(JANUARY-FEBRUARY) - 1	4.00	14,000.00	56,000.00
					
		<b>"Rent: Office Rental of DSWD Field Office Crisis Intervention Section (CIS extension)"</b>			
(Total Amount in Words)			<b>ONE HUNDRED SIXTY-EIGHT THOUSAND PESOS ONLY</b>	<b>TOTAL</b>	<b>168,000.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:   
 Signature Over Printed Name of Supplier  
 Date: **2/3/2025**

Very truly yours,  
 For the Regional Director:  
  
**MARI- FLOR A. DOLLAGA- LIBANG**  
 Signature Over Printed Name of Authorized Official  
 Regional Director  
 Designation

Fund Cluster: <b>1A</b>	DV No.: <b>25-06-6614</b> Date: _____
Fund Available: _____	ORS/BURS No.: <b>25-06-0794</b> Date: _____
<b>GRETCHEN FERNANDEZ ESCALA</b>	Source of Funds: <b>161</b>
Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	UACS Code: <b>5029905W1</b>
	Responsibility Center: <b>0016-09-01-01</b>
	Amount: <b>168,000</b>

*This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.*

\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*