

**PURCHASE ORDER**

Department of Social and Welfare and Development  
Field Office Region XIII CARAGA

Supplier Name: <b>BUTUAN VPH REALTY CORPORATION</b>	Purchase Order No.: <b>25-02-0129</b>
Address: <b>JC Aquino Ave., Butuan City, Agusan del Norte</b>	Date: <b>2025-02-17</b>
TIN: <b>419-888-700-000</b>	Mode of Procurement: <b>Lease of Real Property and Venue</b>
PhilGEPS No.: 226771 - Red	

*DMO-07-841*

**Gentlemen**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>Butuan City</b>	Delivery Term: <b>On the 1st day of the indicated period in the contract</b>
Date of Delivery: <b>March to December 2025</b>	Payment Term: <b>Within 30 days after the receipt of SOA and other required pertaining documents</b>

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	MOS.	Bodega Rental (For Storing Records/Files)(April to November 2025) - 1	8.00	15,000.00	120,000.00
2	MOS.	Bodega Rental (For Storing Records/Files)( 2 months deposit and 2 months advance) - 1	4.00	15,000.00	60,000.00

COMMISSION ON AUDIT  
DSWD FO XIII  
OFFICE OF THE AUDITOR  
**RECEIVED**  
DATE: *3/19/25* TIME: \_\_\_\_\_  
BY: \_\_\_\_\_

*"Rent: BODEGA RENTAL FOR PSD CY 2025"*

(Total Amount in Words) **ONE HUNDRED EIGHTY THOUSAND PESOS ONLY** **TOTAL** **180,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

*Jocette Galve*  
**JOCETTE GALVE**  
Signature Over Printed Name of Supplier  
Date: *3/19/25*

*Mari-Flor A. Dollaga-Libang*  
**MARI-FLOR A. DOLLAGA-LIBANG**  
Signature Over Printed Name of Authorized Official  
Regional Director  
Designation

Fund Cluster: <b>101</b>	DV No.: <b>25-03-2988</b> Date: _____
Fund Available: _____	ORS/BURS No.: <b>25-03-2988</b> Date: _____
<b>GRETCHEN FERNANDEZ ESCALA</b> Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Source of Funds: <b>101</b>
	UACS Code: <b>252988</b>
	Responsibility Center: <b>01074-9-01-01-01</b>
	Amount: <b>180,000.00</b>

This agency adheres to "NO GIFT ALLOWED" policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.

\*\* To track your Voucher/Payment you my text in the following PO [SPACE] PURCHASE ORDER NUMBER and send to 09560847559 \*\*