Appendix 61

PURCHASE ORDER

Department of Social and Welfare and Development

Field Office Region XIII CARAGA

Supplier Name:	ALMONT BEACH RESORT	Purchase Order No.:	25-06-0969
Address:	Brgy. Lipata, Surigao City	Date:	2025-06-10
TIN:	000-737-636-003	Mode of Procurement:	Lease of Real Property and Venue
PhilGEPS No.:	200809-122820-279250161 DND-04-1MGA		

Gentlemen

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery:	Surigao City, SDN	Delivery Term:	Within the day of the specified date of conduct
Date of Delivery:	August 4-6, 2025	Payment Term:	Within 30 working days after receipt of SOA and list of guest with billeting (if applicable)

#	Unit	Description	Quantity	Unit Cost	Total Cost
1	PAX	2 Meals and 2 Snacks with Billeting DAY 1 (Lunch, Dinner, Snacks)	98.00	2,200.00	215,600.00
2	PAX	1 meal and 2 Snacks DAY 1 (Lunch, Snacks)	15.00	700.00	10,500.00
3	PAX	3 Meals and 2 Snacks with Billeting DAY 2 (BFast, Lunch, Dinner, Snacks)	98.00	2,600.00	254,800.00
4	PAX	1 meal and 2 Snacks DAY 2 (Lunch, Snacks)	15.00	700.00	10,500.00
5	PAX	2 meals and 2 Snacks DAY 3 (BFast, Lunch, Snacks)	98.00	1,100.00	107,800.00
6	PAX	1 meal and 2 Snacks DAY 3 (Lunch, Snacks)	47.00	700.00	32,900.00
		2 Main Dish, 1 Side Dish, 1 Dessert, Rice and Softdrinks			
		"Catering Services: "Sulong Dunong: SLP Congress cum Kaugmaran 2025 of Province of Cluster 2, Surigao del Norte (charged to CMF-Subsidies) " "			
(Total Amount in Words)		**SIX HUNDRED THIRTY-TWO THOUSAND ONE HUNDRED PESOS ONLY**		*TOTAL*	632,100.00

DSWD CARAGA
Capitol Site, Butuan City
Tel. No. (085) 3425619 local 101
PROCUREMENT
RECEIVED
Date: 6/30/25
Time: 12:51
By:

COMMISSION ON AUDIT
DSWD FO XIII
OFFICE OF THE AUDITOR
RECEIVED
DATE: 6/30/2025 TIME:
BY:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

MA. BREN MARTINA E. LEMO

Signature Over Printed Name of Supplier

06-10-2025

Date

Very truly yours,

For the Regional Director:

TRISTAN C. TELEN, PhD. MA, REB

Director III / ARDA

MARI- FLOR A. DOLLAGA- LIBANG

Signature Over Printed Name of Authorized Official

Regional Director

Designation

Fund Cluster: 101

Fund Available:

06/24/2025

AILEEN B. MOLIA

Signature Over Printed Name of Chief Accountant/Head of Accounting Division/Unit

DV No.: 25-06-7864 Date:

ORS/BURS No.: 25-06-7070 Date:

Source of Funds: 101

UACS Code: 50299990

Responsibility Center: 10116-01-09-02-01

Amount: 632,100.

*This agency adheres to **"NO GIFT ALLOWED"** policy pursuant to the provision of R.A 6713 known as the Code of Conduct and Ethical Standards for Public Official and Employees.*

*** To track your Voucher/Payment you may text in the following **PO [SPACE] PURCHASE ORDER NUMBER** and send to 09560847559 ***