

MEMORANDUM

TO : ALL PROVINCIAL LINKS
Provincial Operations Office
Pantawid Pamilyang Pilipino Program
Field Office Caraga

ATTENTION : ALL SOCIAL WELFARE OFFICERS III, CLUSTER LINKS
AND CITY/MUNICIPAL LINKS
Pantawid Pamilyang Pilipino Program
Field Office Caraga

FROM : THE DIVISION CHIEF
Regional Program Management Office
Pantawid Pamilyang Pilipino Program
Field Office Caraga

SUBJECT : COMPLIANCE WITH THE ONLINE SELF-PACED TRAINING ON
GENDER SENSITIVITY THROUGH THE DSWD FO CARAGA
INSTITUTE VIRTUAL ACADEMY (DIVA)

DATE : 27 FEBRUARY 2026

This is to reiterate the directive on the mandatory completion of the Online Self-Paced Training on Gender Sensitivity (GST) for all DSWD personnel for C.Y. 2026. The initiative forms part of the Department's strengthened Gender and Development (GAD) mainstreaming efforts to ensure that all Pantawid staff demonstrate gender-responsive practice, inclusive case management, and heightened awareness of gender-related issues in program implementation.

The course is available through the DSWD FO Caraga Institute Virtual Academy (DIVA): <https://caraga-diva-staging.dswd.gov.ph/>. All 4Ps staff who have not undergone the said training are to complete the module through the DIVA.

Moreover, all provinces are hereby instructed to monitor and track trained staff to ensure accurate documentation and reporting of GST compliance using the prescribed template, which can be accessed through the Official 4Ps GAD Drive: <https://bit.ly/Official4PsGAD>.

For guidance and compliance.

CRISLEA D. CELESTE

CDC/agn/mte

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